# **Printing Preferences**

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For setting up a printer for the first time, see Printer Installation

Choosing this item from the Special menu shows the printing Preferences window.

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Connection Type	IP Address	Port	Label width	Label height	Top margin	Left margin	Default Pri
Serial		1	74	35	2	2	
Network	10.1.1.99	9100	74	35	2	2	
s	Connection Type Serial	Connection Type IP Address	Connection Type IP Address Port Serial 1	Connection Type IP Address Port Label width Serial 1 74	Connection Type IP Address Port Label width Label height Serial 1 74 35	Connection Type IP Address Port Label width Label height Top margin Serial 1 74 35 2	Connection Type         IP Address         Port         Label width         Label height         Top margin         Left margin           Serial         1         74         35         2         2

## Changing your default printer

The default printer is stored for each **client computer** - so each computer can be set to print to a different default printer. When you alter this setting, you are only altering it for the computer you are working at

To change the default printer, simply click the checkbox in the right-hand **Default Printer** column on the row of the printer you wish to use.

### Adding a Printer

• click the New Printer button

### **Editing a Printer**

• Double-click the printer in the list.

### Settings for a particular printer

mSupply documentation wiki - https://docs.msupply.org.nz/

000	Add label printin	ng preferences
Connection type Port number	9100 10.1.1.99	Label width 74 (mm) Label height 35 (mm) Label top margin 2 (mm) Label left margin 2 (mm)
Aeset printer		Cancel OK

- Description Here you give the printer a name
- Connection type
  - If you are connection with a network cable (recommended) choose **network**
  - If you are connecting with a serial cable choose **serial**
  - Note we do not support direct USB connections as we are not using the computer's printer driver- we are sending instructions direct from mSupply to the printer.
- Port number For network connections this will usually be 9100
- IP Address- the address of the printer e.g. 10.1.1.253
- Label dimensions Enter width, height and margins in m.m.
- Make this printer default Checking this box means that the computer you are using will always print to this printer.
  - Important: this setting is "per computer" you need to set each computer to have a default printer.
- **Reset printer** You can use this button to send a command to the printer to reset it. Occasionally a printer may misbehave if it's memory is corrupted by an electricity spike or the like, and this button may help. If your printer is not behaving we recommend you contact Sustainable Solutions rather than charging ahead on your own.

Previous: Abbreviations Next: Warnings

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