

## Customer Ordered Shortfall Report

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When you choose *Report > transactions* and then select *Customer ordered short fall report* , the transaction report like the one below will be produced. This report is used only for sales to customers.

Note that for this report to make sense the preference *Allow placeholder lines on customer invoices* must be checked, and the preference *Delete placeholder lines when confirming invoices* must be unchecked.

**Transaction report...**

Type of report

- Report
- 21 ended comparison by item category
- Prescriber report
- Cross-tab: items in rows, names in columns, quantity in cells
- Cross-tab: items in rows, names in columns, value in cells
- Cross-tab: items in rows, days in columns, quantity in cells
- Cross-tab: items in rows, days in columns, value in cells
- Cross-tab: items in rows, months in columns, quantity in cells
- Cross-tab: items in rows, months in columns, value in cells
- Cross-tab: names in rows, months in columns, quantity in cells
- Cross-tab: names in rows, months in columns, value in cells
- Distribution of quantities issued
- Totals for each item grouped by transaction category then item
- Each invoice sorted by Name > Address1 field then by name
- Each invoice sorted by Name > Address2 field then by name
- Customer ordered shortfall report**
- Solomons - Item broken down by provinces

Date range

☒ Confirmed Date ☐ Shipping Date

From 20/10/09 To 20/10/09 today

Which mode?

☒ Both modes ☐ Store mode ☐ Dispensary mode

☒ Exclude Ad hoc and non stock items

Transaction type

☒ Sales to customers

☐ Sales to and credits from customers

☐ Purchases from suppliers

☐ Purchases from and credits to suppliers

☐ Inventory adjustment - Add stock

☐ Inventory adjustment - Reduce stock

☐ Inventory adjustment - Net movement

Transaction filter

Category equals

Name filter

Name code equals

and category is Don't care

Prescriber filter

Search by prescriber does not apply to this report

Item filter...

Item code equals

and category is Don't Care

and department is Don't care

☐ Open report in Excel

Cancel OK

From the report window, select the desired parameters and click **OK** . An example report is shown below.

Customer ordered short fall report					
National Medical Store					
Date range :01/01/2007 to 17/01/2007, Item name contains @ma@Item category includes PHARMACEUTICALS					
Transaction Type equals customer, Name code contains @2@, Mode: Both					
Item Code	Item Description	Units of Demand	Units of supply	Shortfall	% shortfall
Item category : MEDICAL SUPPLIES					
4455	MASK,RESUSCITATION,ADULT	586.02	43.02	543	92.66
4450	MASK,OXYGEN,ADULT,W/O TUBING	2838	1984	854	30.09
Totals for item category: MEDICAL SUPPLIES		3424.02	2027.02	1397	40.8
Item category : PHARMACEUTICALS					
502	MAGNESIUM TRISIL CO. TAB PKT.20	5628	3895	1733	30.79
10	ACETAZOLAMIDE TAB S 250MG BOT/100	1889	1639	250	13.23
Totals for item category: PHARMACEUTICALS		7517	5534	1983	26.38
Grand total :		10941.02	7561.02	3380	30.89

<note>To continue to the next section of the mSupply® user guide click [here](#)</note>

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