Barcode scanning and pick list checking

Added: Version 4.01

Another way barcode scanning can be useful is in checking that goods picked off the shelf for distribution to a customer match what was on the pick list.

This is done when distributing goods to a customer on a customer invoice. When the preference to use barcode scanners is turned on (see Barcode scanning preferences), the customer invoice window for new or suggested status customer invoices has a new *Pick list check* button:

Nam		iame Test (e Test Customer 01		on firm date :	00/00/00			Colour	Black
		ment			Category	None		\sim	Entry date : 2	29/01/2019
						History	Confi		Goods received ID : 0 Status : n Entered by : 0) Iw Iser 1 (pass- user1)
ne	rai	Summary b	y tem Summary by Batch Transport details	Log		matory	Contr	Packet	Store : 0	Deneral
	į.,	Location	Item Name	Quan	Pack Size	Batch	Exp date	Sell Price	Price exten	
	1		test item 01	20	5	dslgt67		0.20		4.00
1	2	Ь1	Test item 02	15	1	uiopo675	31/01/2020	0.00		0.00
	3	az.	T GOT RETRY GAS	40	2	280 907	30/04/2023	0.00		0.00
	i	1 🖪 🖻	Other charg	es terr	x				Amount	: 0.00
									Subtotal	t 4.00
									0 % tax	: 0.00
									Tota	t 4.00
lok	1		Format had also					OK & Neve	Delete	

When you have finished adding lines to the customer invoice, you print the pick list in the normal way (see <u>Issuing goods to a customer</u>), pass the pick list to the warehouse staff and they pick the goods of the shelf.

You can then check the right goods have been taken off the shelves as they are picked or when the pick is complete. To do this, click on the *Pick list check* button and the following window will open:

	Customer Test Customer 01		Less scanned than on pick list ¥							
Pick list for invol	ice Number	2	2 More scanned than on pick list 🙏							
			Same scanned as on pick list 🗸							
Pick list lines Not on pick list										
	item name	Number of packs	Number scanned	Batch	Expiry	Status				
test item 01		20	0	dsfgrt67		V				
Test item 02		15	0	uiopo675	31/01/2020	V				
Test item 02		40	0	2xc°v67	30/04/2023					
٤										
			Cancel OK							

The customer name and invoice number are for reference and are read only. The table contains all the lines on the customer invoice.

Previous: Barcode scanning and stocktaking Next: Barcode label printing

