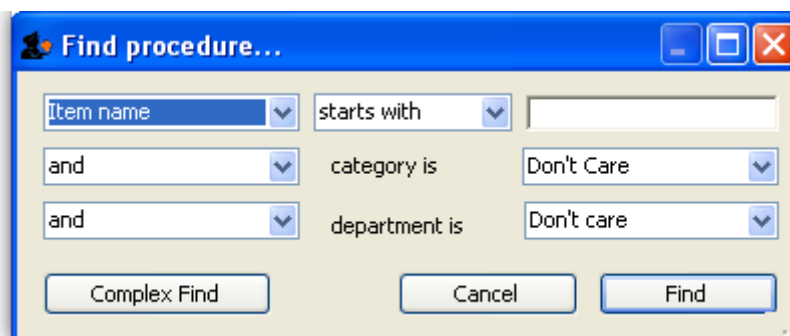


20.04. Procedures

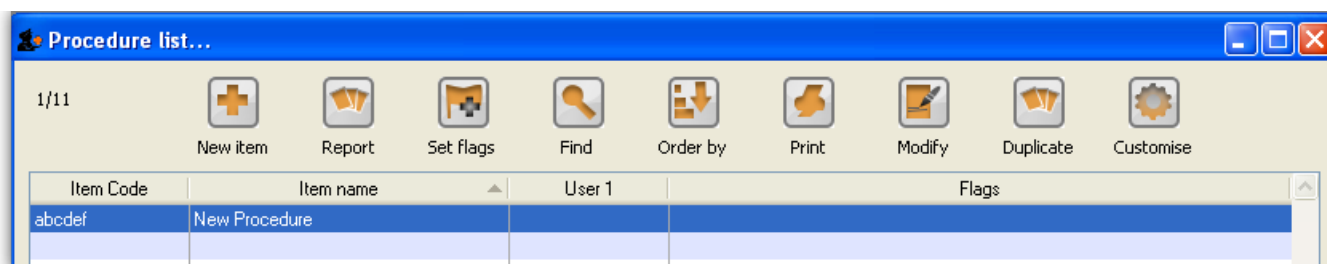
Internally, a procedure in HIS is treated like a service item in mSupply, so many of the same concepts apply - see [Items](#)

The **Special > Show procedures** menu item allows you to track surgical and other procedures performed on patients. It brings up the following window:



The 'Find procedure...' dialog box has a blue title bar with a person icon and the text 'Find procedure...'. It contains three rows of search criteria, each with a dropdown menu for the criterion, a dropdown for the operator, and a text input field for the value. The first row has 'Item name', 'starts with', and an empty field. The second row has 'and', 'category is', and 'Don't Care'. The third row has 'and', 'department is', and 'Don't care'. At the bottom are three buttons: 'Complex Find', 'Cancel', and 'Find'.

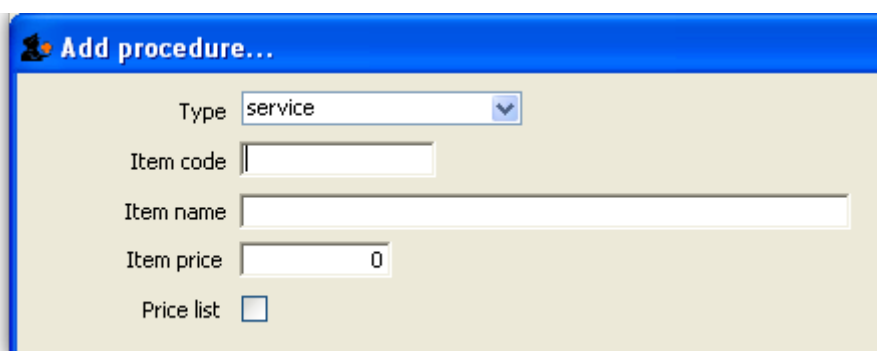
After setting the parameters, and clicking on OK, it will either show the list of procedures:



The 'Procedure list...' window has a blue title bar with a person icon and the text 'Procedure list...'. It features a toolbar with icons for 'New item', 'Report', 'Set flags', 'Find', 'Order by', 'Print', 'Modify', 'Duplicate', and 'Customise'. Below the toolbar is a table with the following data:

Item Code	Item name	User 1	Flags
abcdef	New Procedure		

in which case, you can double-click on a procedure to view/edit it or select *New item* to create a new one. Or, if there are no existing procedures, it will go straight to the *Add procedure* window:



The 'Add procedure...' dialog box has a blue title bar with a person icon and the text 'Add procedure...'. It contains the following fields: 'Type' (a dropdown menu with 'service' selected), 'Item code' (a text input field), 'Item name' (a text input field), 'Item price' (a text input field with '0' entered), and 'Price list' (a checkbox that is unchecked).

The type of a procedure is fixed as "service". As for items, once a procedure has been added, there are extra fields and tabs available. However, only a subset of the normal item fields are available.

Procedure details...

Item name New Procedure Store: Hospital Info System

General...

Item code:

Category:

Item flag:

Catalogue code:

Hide in this store: ☐

Pricing

Default margin:

Default price:

Full description

Custom fields...

user_field_1:

user_field_2:

user_field_3:

user_field_5:

user_field_6:

user_field_4: ☐

user_field_7: ☐

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