## **Prices in mSupply**

\* The price you charge customers for your goods is, of course, very important. mSupply provides you with several different ways to set the selling price of your goods. Here they are:

- Each supplier has a margin field that determines how much to add on to the cost price when buying from that supplier
- Each item has a margin field that determines how much to add on to the cost price when buying that item
- There is a preference ( **File > Preferences > Invoices 1** ) which controls how these 2 margins relate:

Item margin overides supplier margin on supplier invoices

- If this preference is ticked then the item margin will be used instead of the supplier margin. If it is unchecked then the supplier margin will be used instead of the item margin.
- You can set custom margins for each customer group ( File > Preferences > Invoices 2 )
  - Allow editing selling price on customer invoice lines
- You can fix the item price under the General tab in the Item details window.

Pricing			
Default margin	10		
Default sell price of prefered packsize	0.00		
Price editable when issuing			

- Note that setting an item price here will set the price of **new stock** as you receive. It will not affect the price of existing stock- you can change existing prices if you have permission to do so by viewing an item and going to the "Stock" tab.
- You can set item prices when setting up a data file by importing an item list. (see below)

## Per customer pricing

## Updated: version 3.12

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Alternatively, individual prices can be set for each customer. This can be done in the **Edit Customer/Supplier** window which you can find by:

- going to the **Customer** tab of the Navigator
- click on the Show Customers button
- find the customer you wish to customise prices for
- double click the customer line
- choose the **Item Lists** tab (see below)

00		Ed	lit customer/supplier				
General Invoices	Tsingbwege			Store:	CMS Store	•	
Quotes Notes	Favourite List(s)		ltems	Default Order Days 0			
Contacts Group Purchase orders Web log-in	Add master list list	Copy from master list	Add Item	Delete item(s) Save Sort Order			
Item lists	Favourite List	Mas Impr Sto Web	Price	Item Name	Imprest quan	Price	
Stock history	Health Centre Order List-		ALBENDAZ	OLE 200MG TAB	0	4.5	
Store			AMOXYCIL	LIN 250MG TAB/CAP	0	2.25	
Photo			ANTACID	(MAG. TRISIL. CO.) TAB	0	3.5	
			ARTEMETH	IER + LUMEFANTRINE 20/120MG 1	. 0	1.2	
			ARTEMETH	IER + LUMEFANTRINE 20/120MG 2	. 0	2.4	
			ARTEMETH	IER + LUMEFANTRINE 20/120MG 3	0	3.5	
			ARTEMETH	IER + LUMEFANTRINE 20/120MG 4	0	4.5	
			ASPIRIN 30	JOMG TAB	0	2	
			BISACODY	L 5mg TABLET	0	3.2	
	Style	Output to Printer Excel Generate	Ordering method Imprest • Stock Take		0	3.2	
				OK & Next	Cancel	ОК	

To customise the pricing, add a list to the **Favourite Lists** column by clicking **Add local list**. Check the **Price list** checkbox from the window that comes up and any other checkboxes that you require (Note: You only need the Price list check box marked to customise prices and only one list per customer can be price customised).

⊖ ○ ⊖ Ada	d local list
Description Health C	entre Order List
<ul> <li>Imprest</li> <li>Ordering list for web</li> </ul>	<ul> <li>Customer Stock History</li> <li>Price list</li> </ul>
	Cancel OK

Make sure the list is selected and then go to the **Items** section of the window. Enter the corresponding prices that you would like to assign to each item for that customer by clicking on the item and then clicking on the price ("0" by default). You can also add items to the list by clicking **Add item** and entering the item name and the price in the window that appears. The customer will now be charged the prices set in the list instead of any other price set.

## Previous: Managing Item Access Next: Repacking items

Permanent link: https://docs.msupply.org.nz/items:pricing?rev=1490818426



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