Show items with stock

Updated: version 3.12

1. Stock

This can be accessed by choosing **Show items with stock** from the **Item** menu or by clicking on the *Stock* icon (**S**) on the *Item* tab of the Navigator. Either of these options will display this window:

Export to Excel Customise						
item code	Item name	Batch	Expiry	Location	Packsize	Stock on hand
ace250t	Acetazolamide 250mg tab	sasa	28/02/2022		1	457500 ^
ace100t	Acetylsalicylic acid 100mg tab				1	499900
ace300t	Acetylsalicylic acid 300mg tab	batch	28/02/2018		5	10750
aci200t	Aciclovir 200mg tab	585	28/02/2022		1	472000
aci250t	Aciclovir sodium 250mg inj	saew	28/02/2022		1	494000
alb400t	Albendazole tab 400mg	alb_new_batch	01/01/2020		1	20500
alb25i	Albumin, human injectable sol, 25%	alb_new_batch	01/01/2020		1	480500
abl5i	Albumin, human injectable sol, 5%	888	28/02/2019		1	487000
alci10	Alcuronium chl 10mg/2ml inj	888	28/02/2021		1	489000
all100t	Allopurinol 100mg tab				100	273000
alu13s	Aluminium diacetate solution, 13%	sasa	28/02/2022		1	489000
alu500s	Aluminium hydroxide 320mg/5ml oral susp	sa	28/02/2023		1	488500
alu500t	Aluminium hydroxide 500mg tab	sasa	28/02/2022		1	486500
tGime	Amiloride hydrochloride 5mg tab	sasa	28/02/2022		1	494000
amoc:500t	Amoxicillin + clavulanic ac 500mg tab	sasa	28/02/2022		1	487000
amo125tab	Amoxicillin 125mg Tab	sasa	28/02/2022		1	438500
amo250t	Amoxicillin 250mg tab/cap	b39399	01/01/2019 A		100	2000
amo250t	Amoxicillin 250mg tab/cap				100	500000
amo250t	Amoxicillin 250mg tab/cap				100	270000
amo500t	Amoxicillin 500mg tab/cap				100	538000
amp50i	Amphotericin b 50mg inj				1	1560
Amp1gini	Ampicilin 1g inj	amp1g batch	01/01/2020		1	15200

By default all stock is listed, and where the stock of an item is present in different batch numbers, each one is displayed.

Customising the list

You can choose the columns displayed by clicking on the **Customise** button to display this window:

Available			Chosen	
Cost price		A.	Item code	
Sell price			Item name	
Hold			Batch	
Total volume			Expiry	
Total value			Location	
			Packsize	
			Stock on hand	
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Listed under **Available** are the columns not presently displayed, and under **Chosen** are the columns presently displayed. Changes are made by highlighting your chosen column on this window, and moving it using the buttons in the centre to add or remove it from the display. You can order the list by a specific column of your choice by clicking on the column heading.

Printing/exporting the contents of the table

You can export the stock information on the items displayed in the table by clicking on the *Export to Excel* button. Only the items displayed in the table will be exported and a fixed set of columns will be exported - this set is not affected by any changes you make to the displayed columns using the *Customise* button described above.

In your spreadsheet application you can manipulate or print the data as you please.

Filtering the list

Entering the item name or code in the box will filter the list; entering the first few characters of an item name will display only those items which begin with those letters (or numbers).

Item A	Jame/Code amovy		Location (code			-
item r	amoxy		Location/code			
tem code	Item name	Batch	Expiry	Location	Pack size	Stock on hand
MOXT	AMOXYCILLIN 250MG TAB/CAP	AA0001	30/11/13	06 B	1	50000
MOXL	AMOXYCILLIN 125mg/5mL SYRUP	11132059	30/9/13	14 02 1A	1	29
MO+CLAT	AMOXYCILLIN + CLAVULANIC ACID 500/125MG TA	LA1004	1/4/13	05 01 5C	1	16700
MOXL	AMOXYCILLIN 125mg/5mL SYRUP	ASABV0037	30/9/14	14 02 1A	1	1320
MOXT	AMOXYCILLIN 250MG TAB/CAP	ANTUV0007	30/6/14	06 B	1	1344000
TXOM	AMOXYCILLIN 250MG TAB/CAP	ANTUV0006	31/5/14	06 B	1	1000
MOXT	AMOXYCILLIN 250MG TAB/CAP	ANTUV0008	30/9/14	06 B	1	51000
MO+CLAT	AMOXYCILLIN + CLAVULANIC ACID 500/125MG TA	ATBBV0053	31/12/13	05 01 5C	1	26800
MOXT	AMOXYCILLIN 250MG TAB/CAP	677120417	1/4/15	06 B	1	1400000

To display a specific item, either the item code or the full name should be entered.

To find all items containing **ran** enter **@ran** which will display all items which include the characters entered, not only those items where the characters entered are at the start of the item name - e.g. this will not only display any Ranitidine in stock, but will also display `Py**ran**tel', `Nitrofu**ran**toin', Prop**ran**olol', etc..

Filtering by location

Alternatively you can filter by location. Leave the first search box blank and enter a location into the second search box. This will show only the items with that location.

Item Name/Code		Location/code		06 B		
1		Prest	Cin	l s setters	De als sins	Charles and
Item code	a novyci i liki osobić tapićap	Batch	Expiry	Location	Pack size	Stock on hand
MONT	AMOXYCILLIN 250MG TAB/CAP	ANTUV0007	30/11/13	OG B	1	1344000
MONT	AMOXYCILLIN 250MG TAB/CAP	ANTUV0007	30/6/14	06 B	1	1344000
MOXT	AMOXYCILLIN 250MG TAB/CAP	ANTUV0008	30/9/14	06 B	1	51000
MOXT	AMOXYCILLIN 250MG TAB/CAP	677120417	1/4/15	06 B	1	1400000
TOYT	CLOYACILLIN 250MG TAB/CAP	DA2004	28/2/15	06 B	1	876000
CLOXT	CLOXACILLIN 250MG TAB	DA2004	28/2/15	06 B	1	251000
LOAT	CEORACIEEIN 230MG TAB	DALOUS	20/2/15	000	-	251000
	-					

Even more specific

To view an even more specific selection of stock you can filter by both item name and location. By entering your criteria into both boxes, only the stock which matches your specified name and location will appear.

Item Name/Code amoxy			Location/code		06 B		
tem code	ltem name	Batch	Expiry	Location	Pack size	Stock on hand	
MOXT	AMOXYCILLIN 250MG TAB/CAP	AA0001	30/11/13	06 B	1	50000	
MOXT	AMOXYCILLIN 250MG TAB/CAP	ANTUV0007	30/6/14	06 B	1	1344000	
MOXT	AMOXYCILLIN 250MG TAB/CAP	ANTUV0006	31/5/14	06 B	1	1000	
MOXT	AMOXYCILLIN 250MG TAB/CAP	ANTUV0008	30/9/14	06 B	1	51000	
MOXT	AMOXYCILLIN 250MG TAB/CAP	677120417	1/4/15	06 B	1	1400000	

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