1. About mSupply

- 1.01. Introduction
- 1.02. Why mSupply?
- 1.03. Who uses mSupply?
- 1.04. Which combination of mSupply products best suits your organisation?
- 1.05. Terms, definitions and conventions used in this user guide

2. Setting Up mSupply

- 2.01. Requirements
- 2.02. Installation
- 2.03. Starting mSupply for the first time
- 2.04. Client/Server FAQ

3. Tutorial

- 3.01. The tutorial like no other
- 3.02. Logging in
- 3.03. Opening the example data file
- 3.04. Navigator
- 3.05. Creating and viewing items
- 3.06. Customers and suppliers
- 3.07. Viewing Names in Google Maps
- 3.08. Enter incoming goods (supplier invoices)
- 3.09. Enter outgoing goods (customer invoices)
- 3.10. Entering quotations
- 3.11. Working with lists
- 3.12. Where to now?

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- 4.01. About items
- 4.02. Adding a new item
- 4.03. Item categories
- 4.04. Item master lists
- 4.05. Programs
- 4.06. Stock locations and location types
- 4.07. Building (manufacturing) items
- 4.08. Merging two items
- 4.09. Ad hoc items
- 4.10. Non-stock items
- 4.11. Managing drug interaction groups
- 4.12. Managing item access with Departments
- 4.13. Prices in mSupply

- 4.14. Repacking items
- 4.15. Show items with stock
- 4.16. Splitting a stock line
- 4.17. Stocktakes
- 4.18. Phased stocktakes
- 4.19. Inventory adjustments
- 4.20. Units
- 4.21. Forecasting
- 4.22. Pickfaces and Replenishments setup
- 4.23. Pickfaces and Replenishments

5. Customers and Suppliers

- 5.01. Names: using, adding and editing
- 5.02. Contacts
- 5.03. Merging two names
- 5.04. Name categories
- 5.05. Name tags
- 5.06. Suppliers: adding and viewing

6. Purchasing

- 6.01. Ordering stock from suppliers
- 6.02. Managing purchase orders
- 6.03. Purchase order categories
- 6.04. Ordering from one store to another (internal orders)
- 6.05. Multi-store Purchase Orders

7. Receiving Goods

- 7.01. Supplier invoices
- 7.02. Goods receipts
- 7.03. Editing pack sizes
- 7.04. Managing outstanding purchase order lines (pipeline stock)
- 7.05. Custom stock fields
- 7.06. Managing donors

8. Issuing Goods

- 8.01. Issuing goods to a customer (customer invoices)
- 8.02. Viewing customer invoices
- 8.03. Backorders
- 8.04. Electronic invoices
- 8.05. Transferring goods to another store
- 8.06. Box management
- 8.07. Stock control methods for your customers (requisitions)
- 8.08. Customer budgets

9. Payments and Receipts

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- 11.02. Receiving payment from customers
- 11.03. Prescription payments and credits
- 11.04. Cash register

10. Dispensing Goods

- 10.01. Dispensary mode
- 10.02. Prescription entry
- 10.03. Patients
- 10.04. Patient insurance
- 10.05. Prescribers / Clinicians
- 10.06. Abbreviations for dispensing
- 10.07. Diagnoses
- 10.08. Label printing preferences
- 10.09. Warnings
- 10.10. Patient medication records
- 10.11. Printer setup for Remote Desktop Client
- 10.12. Patient type and Ward setup

11. Reports

- 13.01. Report basics
- 13.02. Stock and items reports
- 13.03. Transaction reports
- 13.04. Purchasing reports
- 13.05. Stocktake reports
- 13.06. Requisition reports
- 13.07. Dispensary/prescription reports
- 13.08. Dashboard
- 13.09. Customer ordered shortfall report
- 13.10. ATC and DDD code based reports
- 13.11. Other reports
- 13.12. Manage reports
- 13.13. Saving report templates
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- 13.15. SuperReport editor

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- 15.02. Adding barcodes to items
- 15.03. Barcode scanning and receiving goods
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- 17.04. Importing prescribers
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- 17.12. Importing supplier quotes into Tenders
- 17.13. Importing stores
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- 17.20. Exporting invoices to Moneyworks
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- 18.02. Standard tender conditions

- 18.03. Adding suppliers to a tender and inviting responses
- 18.04. Adding supplier responses to a tender
- 18.05. Tender reference documents
- 18.06. Benchmark prices for tenders
- 18.07. Analysing supplier responses and creating purchase orders
- 18.08. Tender currencies
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- 19.06. Mobile Dashboard set up (after v4.0)
- 19.07. Online catalogue
- 19.08. Stock web app
- 19.09. mSupply REST API
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- 22.03. mSupply configuration for mobile
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- 20.02. Setting up wards and beds
- 20.03. ICD disease codes
- 20.04. Procedures
- 20.05. Patients
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- 20.08. Statistics
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19. Intergration of Other Systems with mSupply

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- 23.02. DHIS2 LMIS integration

- 23.03. FrontlineSMS integration
- 23.04. mSupply eLMIS interface
- 23.05. Moneyworks integration
- 23.06. MYOB
- 23.07. NHLMIS integration
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- 23.09. HL7 and Tamanu/Patis Plus integration
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- 25.02. mSupply client / server installation part 2
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- 25.18. Label printer hardware setup
- 25.19. The system log
- 25.20. Server troubleshooting
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- 25.22. Field descriptions
- 25.23. mSupply Client for a MAC

22. Other Topics

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- 26.03. Transaction Status & Type Codes
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- 26.05. Edit menu
- 26.06. Transaction categories
- 26.07. Virtual stores
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- 26.11. Using foreign currencies in transactions
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- 27.01. Support and mSupply Up-to-Date program
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- 28.05. What do I need to set up mSupply Mobile?
- 28.06. Why is my stock on hold?
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- 28.10. Tips and tricks
- 28.11. Benefits of a multi-store system
- 28.12. How to access Temp folder
- 28.13. Fixing incorrectly received stock
- 28.14. Navigating inactive windows or form
- 28.15. Wastage Prediction due to expiry when ordering
- 28.16. Microsoft Print To PDF Issue
- 28.17. Zebra Label Printer : How to print via the windows driver

A PDF version of the user guide can also be downloaded from the mSupply site

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