

# ARCHIVED Setting up mSupply mobile



Note - we will complete these steps for you. The following instructions are for your information only.

## Requirements

- A server running mSupply with a web server license registered
- Sync server has a static IP and any network permissions required configured
- A mobile tablet fitting the recommended specifications [here](#)



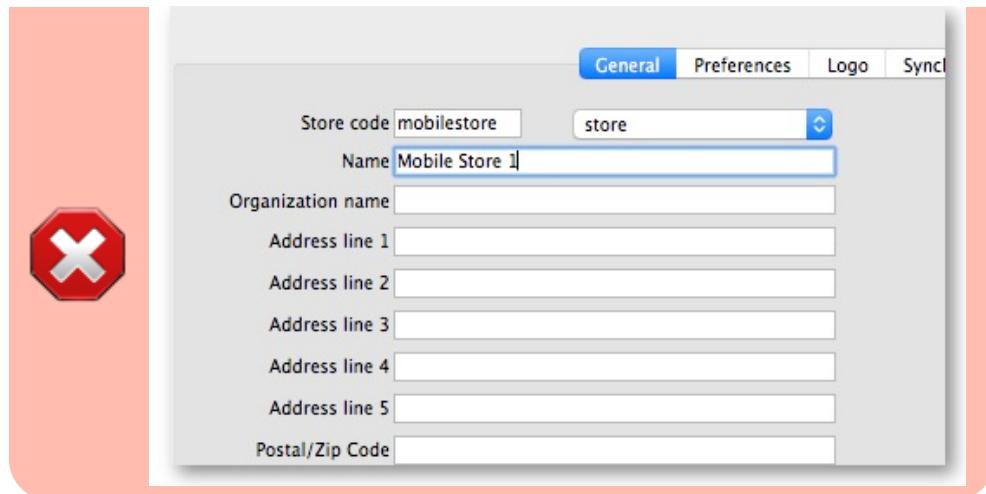
## Adding a store

On mSupply desktop go to Special > Stores > New Store

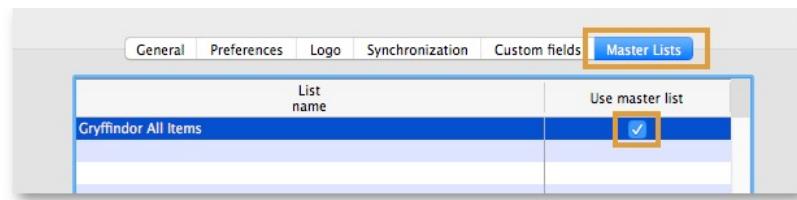


New store

Enter the Store Code and Store Name



Click on the Master List tab and select a Master List



Click OK

Click OK again

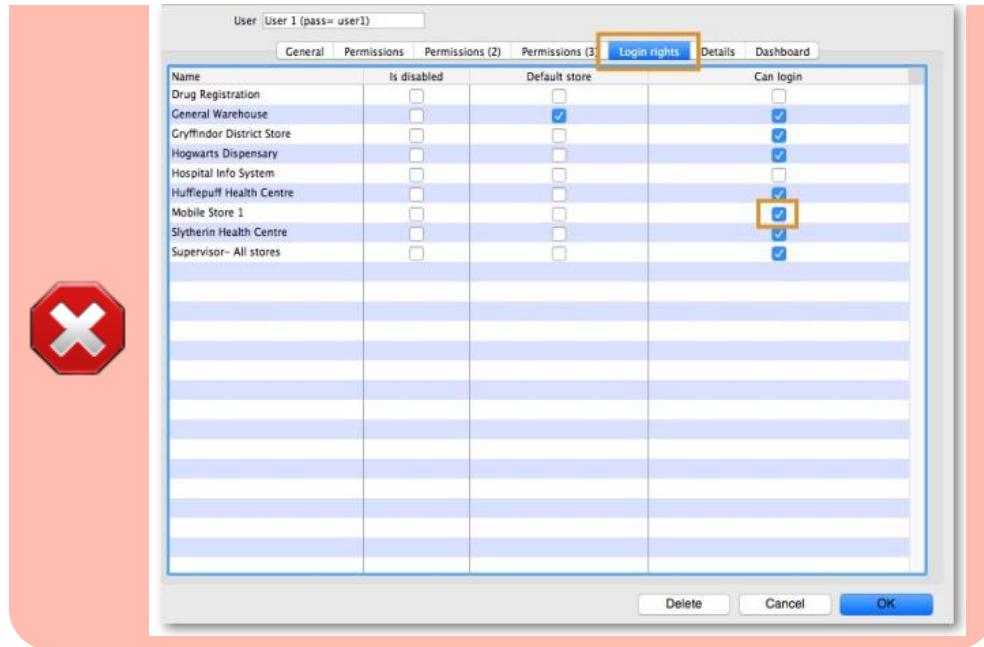
## User Access

Next you need to make the current user have access to the store you have just set up.

Go to Admin > Edit Users



Select the user and go to Login Rights.

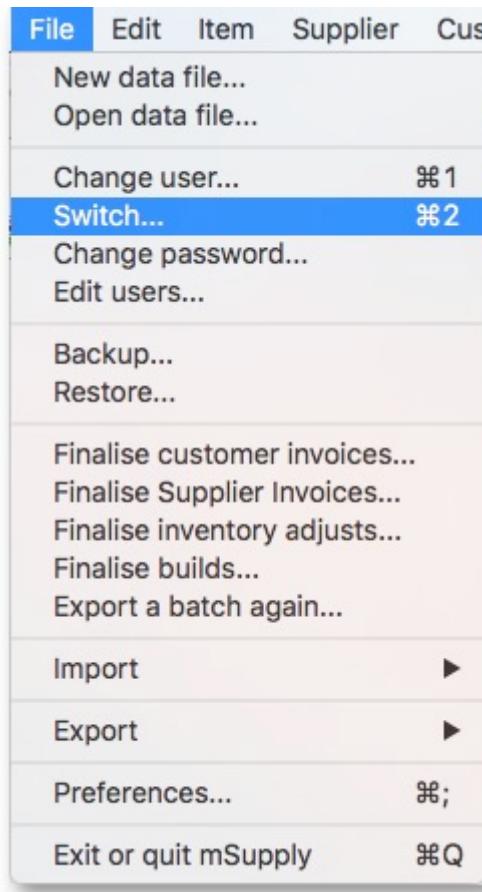


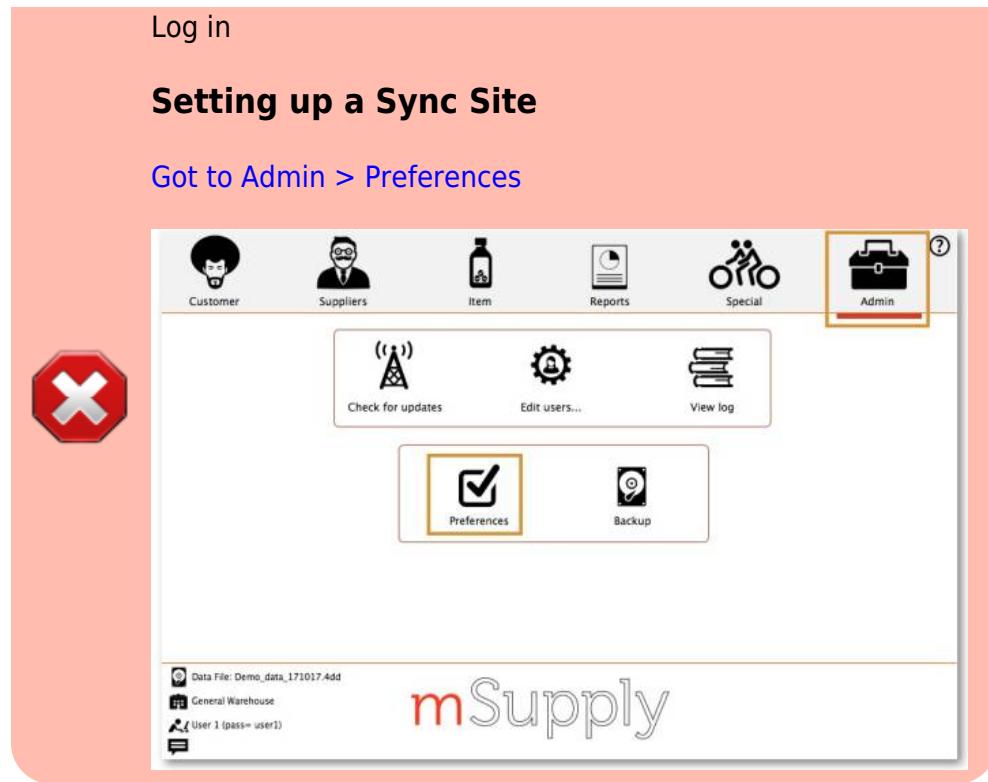
Select the new Store

## Logging in to the Store

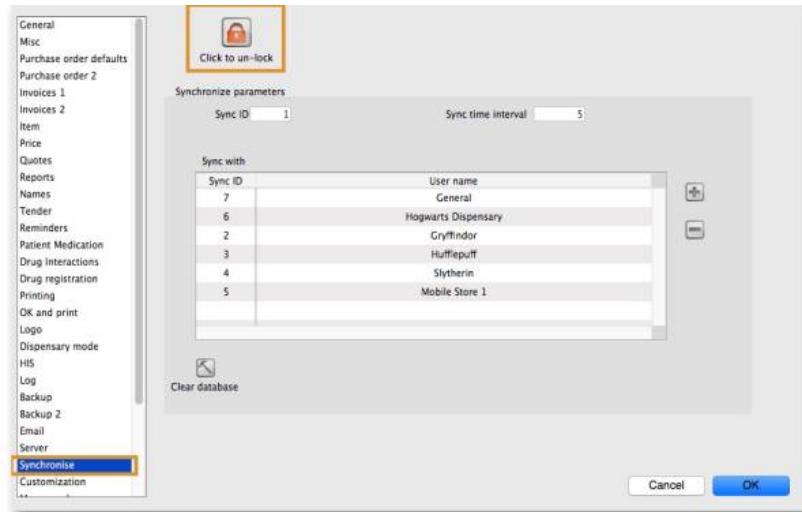
Now, you need to log in to the new Store

Go to File > Switch (or 'cmd 2' (apple) or 'ctrl 2' (windows))





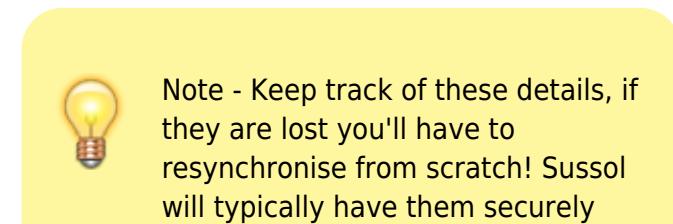
On the Synchronise tab on the left-hand side and click on the unlock button and enter the password

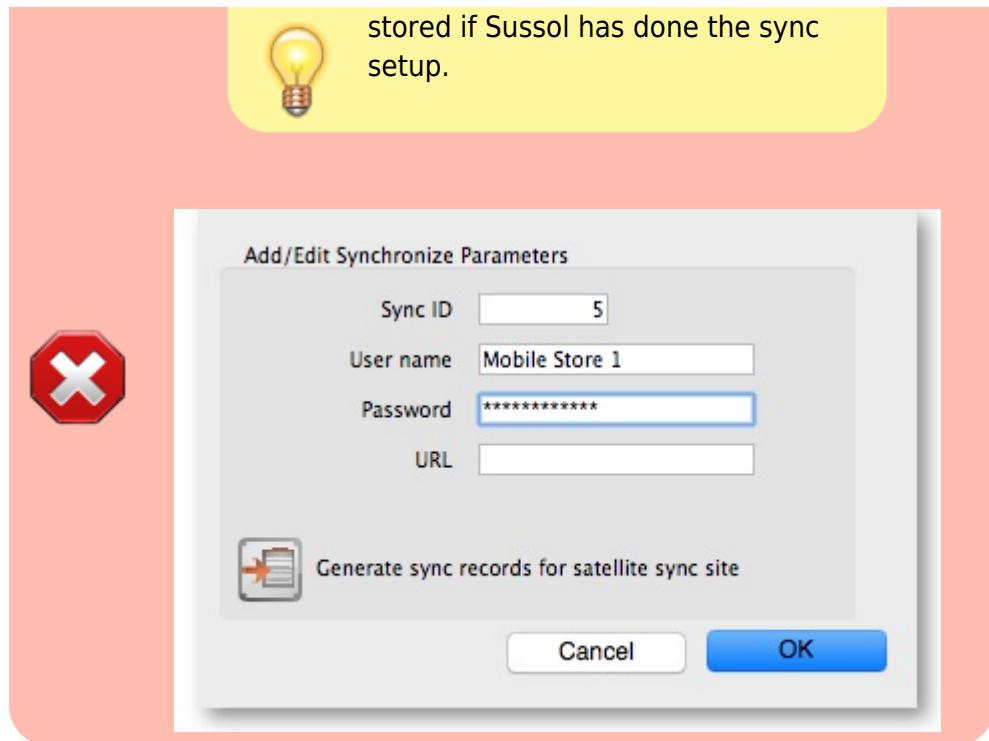


Add new Sync Site



Enter ID, Username and Password and click OK





Log in to the Store

Go to Special > Stores

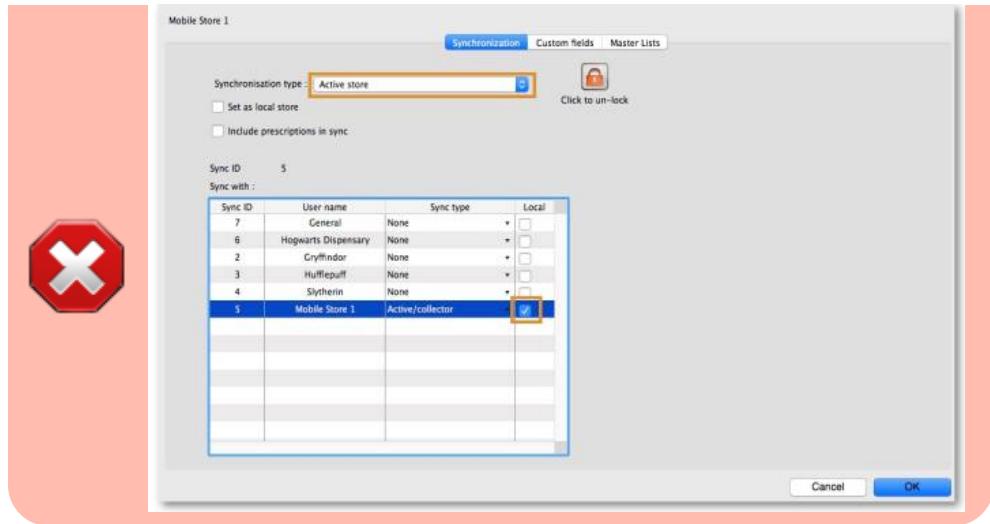


Double-click the Store

Click the unlock button and enter password

Set Synchronisation type to active store

Select store (as local)



Click OK

Click the unlock button and enter password again

Set Sync type to Collector and sync type to Active/Collector

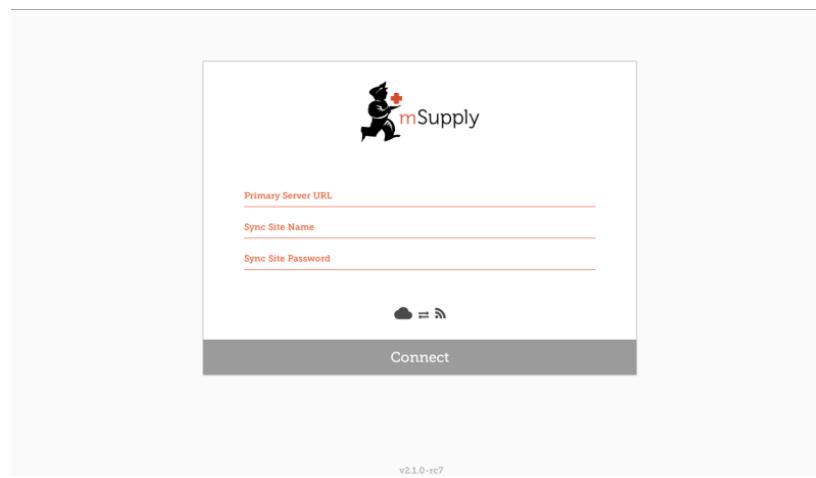
Click OK

Click OK again

Start the web server

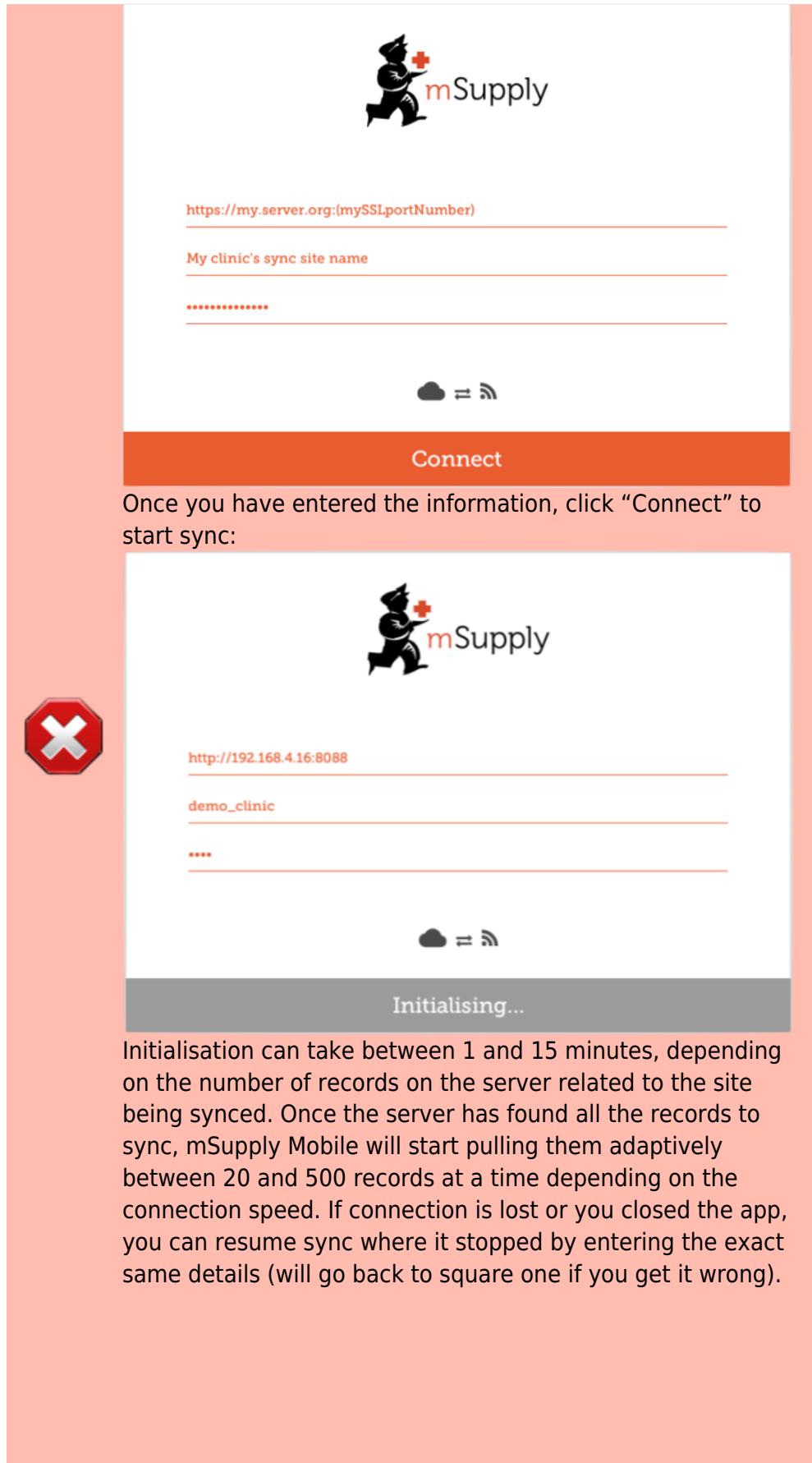
# Initialising mSupply Mobile on Device

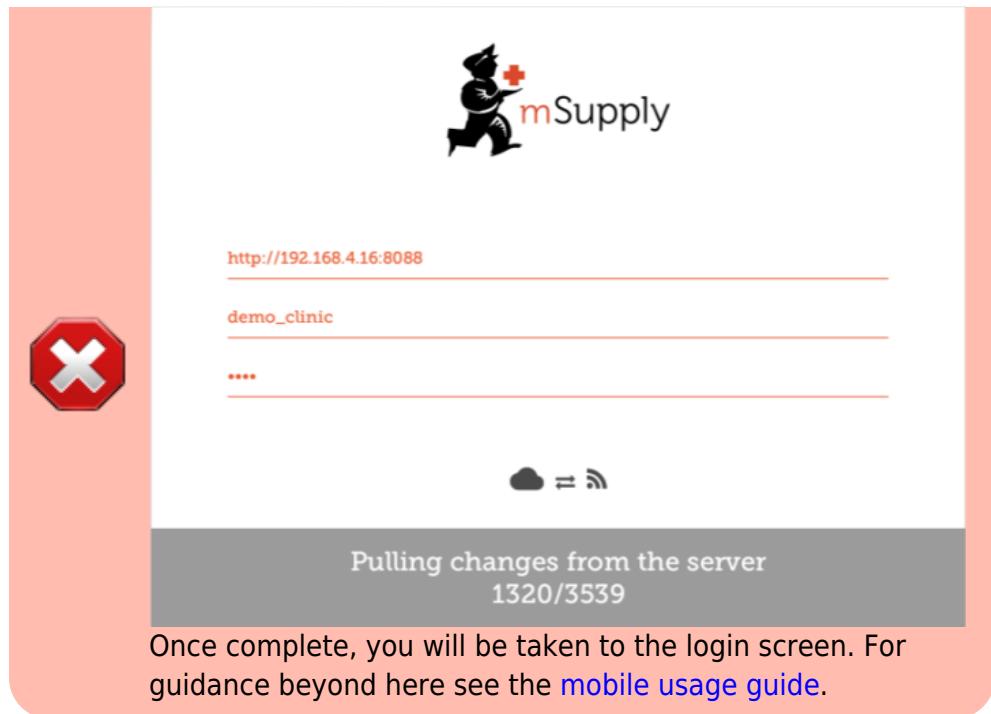
After installing the app, you must do an initialisation of the data for the store the tablet is going to be used in. All above steps must be complete for this to work. The first screen upon opening the app looks as follows:



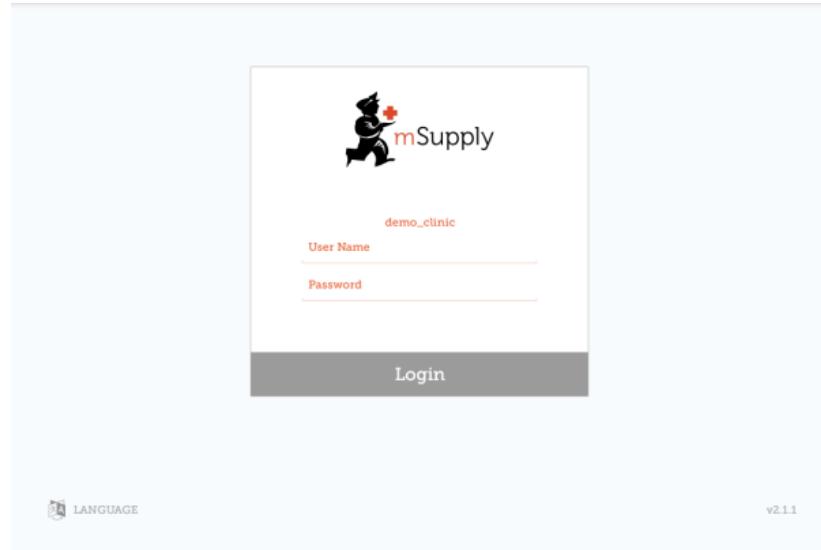
You must enter:

1. The correct URL for your mSupply server, usually using SSL/HTTPS protocol for security.
2. Sync site name as defined above in this guide.
3. Password for the sync site name





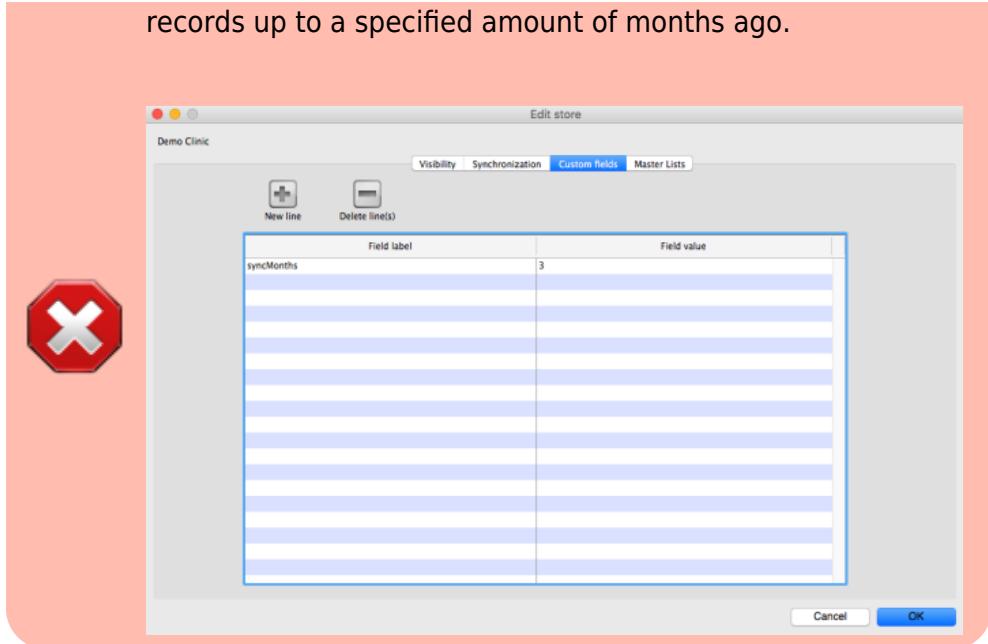
Note that the login details here are for the **mSupply user** that can login into the synchronised store, not the store details that were entered for sync above.



## Limiting Initial Sync Record Count

If the amount of records to sync are greater than around 50,000 it may take over an hour to sync on a *good* connection. Many hours on a slow connection. For this reason it is possible in mSupply to limit the amount of

records up to a specified amount of months ago.



1. You need to change the store synchronisation type from "collector" to "active" or "none" to unlock adding custom data
2. Add a custom data row with "Field label" `syncMonths` and the numeric value desired in "Field value"
3. Change the store synchronisation type back to collector

Now when you do initial sync, the store will only get transactions and stock takes for as far back as specified from the current date.

From:

<https://docs.msupply.org.nz/> - mSupply documentation wiki



Permanent link:

<https://docs.msupply.org.nz/mobile:mobilesetup?rev=1565838336>

Last update: **2019/08/15 03:05**