14.01. Notifications (Alerts)

Available in version 5.05 onwards

To help with the proper management of your stock, mSupply can inform you of things that need attention - transactions that need completing, stock that you are running out of etc.

This page will tell you how to set up and use the notifications (alerts) that mSupply can give you.

If you want to receive alerts via SMS, email or social media then you can use the mSupply dashboard for that. See the mSupply dashboard pages for details.

You can also get notifications/alerts for cold chain monitoring events. See the 20.03. Cold Chain App Notifications page for details.

Setup

Set the store parameters

Some of the notifications, like understocked or overstocked items, require some parameters to be set for each store. To set them choose *Special* > *Show stores* from the menus, double-click on the store to change the settings for and go to the *Preferences* tab. The settings you need to make are in the *Notifications* section.

All the details about these settings can be seen on the 26.08. Virtual stores page.

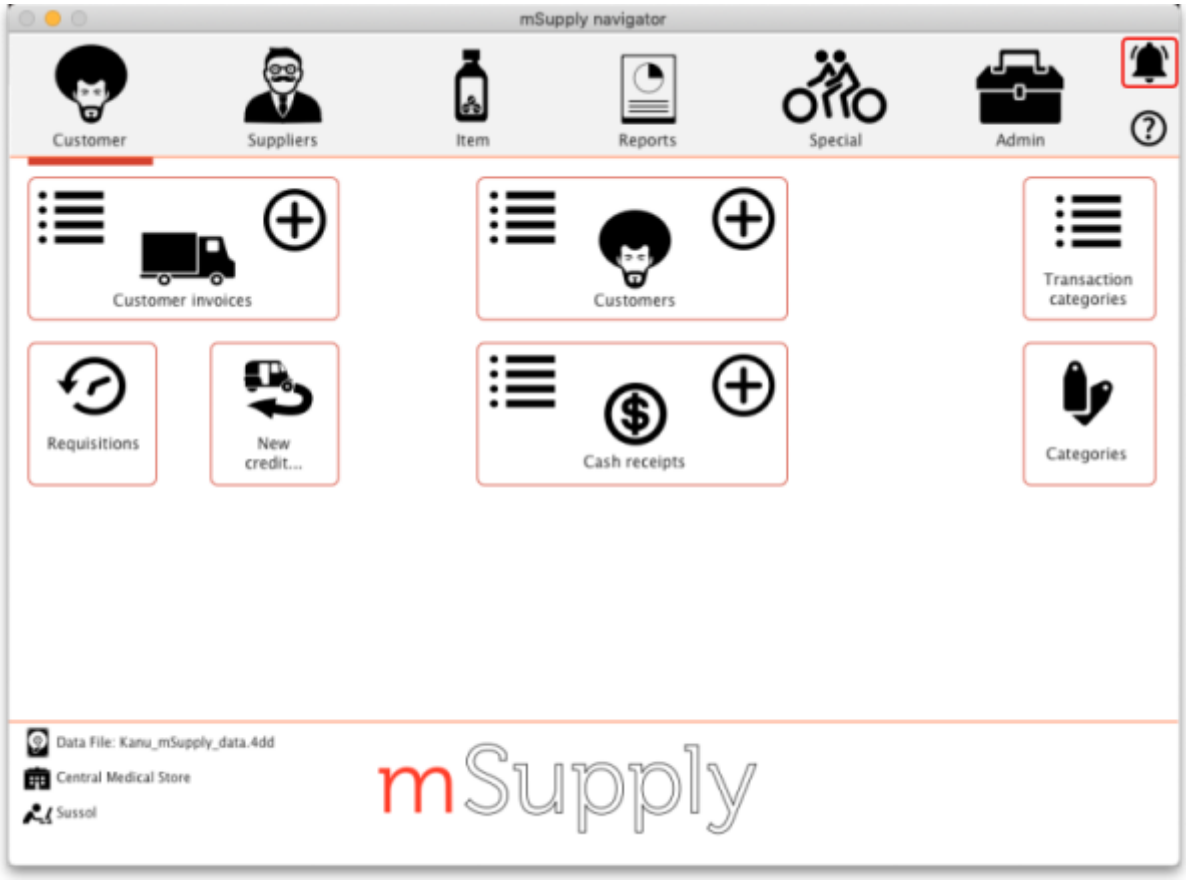
Select which notifications a user will see

The notifications a user will see and whether they see them on login or only when they click on the Notification icon (see below) is set in a user's settings.

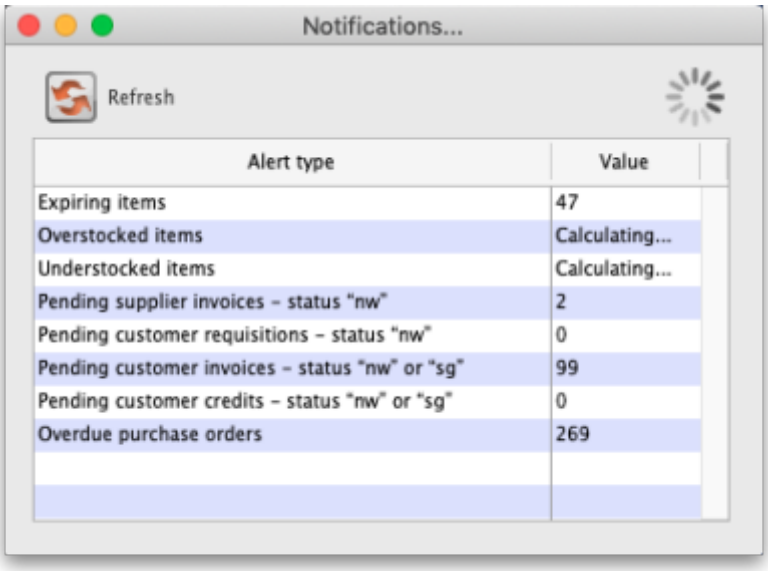
From the menus, select *File* > *Edit users*, double-click on the user you wish to adjust the settings for and click on the *Notifications* tab. The details on the various preferences can be found on the 25.15. Managing users page.

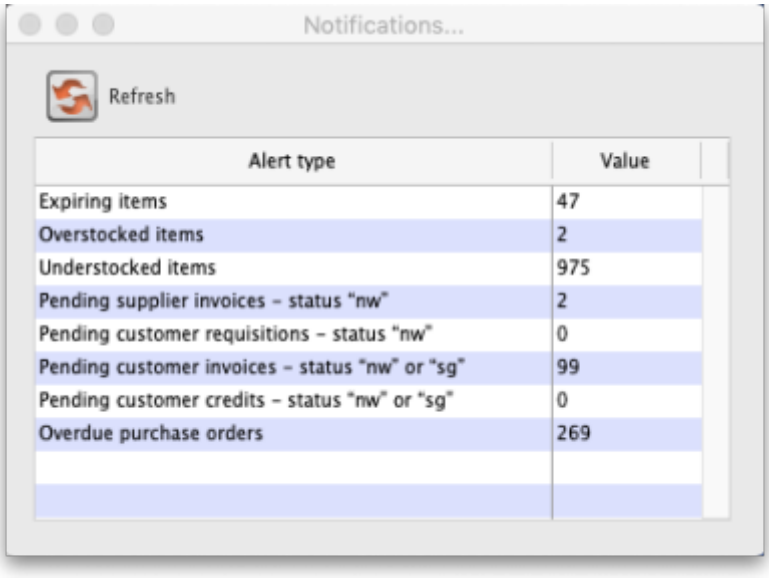
Notifications in use

On the top left of the Navigator, you will see the Notifications (bell) icon:



Click on it to show the notifications window:





If your *Show notifications window on login* preference is turned on, the notification window will open as soon as you login and the notifications you have selected to be displayed (see the settings section above) will be shown:

Information coming soon!

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