24.09. Bulk Store Preferences Editor

The **Bulk Store Preferences Editor** allows changing preferences and other properties for many (or all) stores at once. This will be particularly useful in any system where you have many stores in a single datafile.

Open the editor by choosing the *Special > Bulk edit store preferences...* menu item. This window will open:

| Preferences Tabs Custom data Reserves | | | | | |
|---|---|-------------------|---------|-----|----------------|
| Preferences Tags Custom data | | Filter stores | | | Reset Filter |
| Preference | | Store | Current | New | AllNone |
| ort available batches by VVM Status rather than Expiry | ^ | General Warehouse | | | A Annone |
| atients created in other stores not visible in this store | _ | Test dispensary | | | Reset |
| iames created in other stores not visible in this store | | | | _ | |
| Now users to enter total quantities to distribute | | | | | |
| lound up the distributed quantity | | | | | |
| bie to pack items into multiple boxes | | | | | Cause Observes |
| tore : Able to issue in foreign currency | | | | | Save Changes |
| low edting selling price on customer invoice lines | | | | | |
| urchase order must be authorised | | | | | |
| inalise customer invoices automatically | | | | | |
| Sustomer invoices must be authorised | | | | | |
| uthorisation needed only if over budget | | | | | |
| Confirm customer invoices automatically | | | | | |
| Supplier involces must be authorised | | | | | |
| Confirm Supplier Invoices without asking | | | | | |
| Soods received lines must be authorised. | | | | | |
| ocations must be entered for goods received. | | | | | |
| ble to specify manufacturer when receiving, ordering or quoting for items | | | | | |
| how item unit column while issuing | | | | | |
| og transaction edit | | | | | |
| iet pack to one for all visible items in this store | | | | | |
| ise remote authorisation for request requistions | | | | | |
| se remote authorisation for response requisitions | | | | | |
| ise remote authorisation for customer invoices | | | | | |
| ise remote authorisation for supplier invoices | | | | | |
| an manually link requisition to supplier invoice | | | | | |
| utomatically populate supply quantities with requested quantities | | | | | |
| how extra fields on requisitions | | | | | |
| how comment field when entering supplier invoice lines | | | | | |
| onsolidate batches | ~ | | | | Close |

Types of Preferences

The editor allows editing of basic **Preferences**, **Custom Data** (Not yet implemented but coming soon!) and **Tags**(Not yet implemented but coming soon!). Preferences are selected by default when the window opens but click one of the others in the top panel if you want to work with another type of store setting:

| Preferences | Tags | Custom data |
|-------------|------|-------------|
| | | |

The Preference and Stores List

The list in the left-hand panel shows all the available preferences (of the type specified above). The

list in the right-hand panel shows all the Stores you have available to edit.

When you select a Preference, the Stores list shows the settings for each of the stores in the **Current** column.

Editing preferences

To change a selected preference, tick the checkbox \square in the **New** column to switch the preference on/off.

You can apply a setting to *all* displayed stores with the **All/None** checkbox on the far-right panel. Once you're done making changes for this preference, click the **Save Changes** button to write your preference settings to the database. The **Current** column will be updated with the new settings to reflect the saved changes.

Please note: You *must* save changes before switching to another Preference, or your changes will be lost.

Filtering stores

If you only wish to make changes to a subset of stores, you can filter the Stores list with the Filter bar in the top panel:

| Filter stores | Reset Filter |
|---------------|--------------|
| | |

In the current implementation, when you click the text entry field, you will be presented with a simple Query editor:

| 🔅 🔻 Create new selection 🔻 | | | |
|----------------------------|------------|--------|--------------|
| Find: [store]name | © contains | ᅌ disp | |
| | | | Cancel Query |

Submitting this query will update the list of Stores accordingly. Restore the full list of Stores with the **Reset Filter** button.

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