# 24.09. Bulk Store Preferences Editor

The **Bulk Store Preferences Editor** allows changing preferences and other properties for many (or all) stores at once. This will be particularly useful in any system where you have many stores in a single datafile.

Open the editor by choosing the *Special > Bulk edit store preferences...* menu item. This window will open:

Preferences Tabs Custom data Reserves					
Preferences Tags Custom data		Filter stores			Reset Filter
Preference		Store	Current	New	AllNone
ort available batches by VVM Status rather than Expiry	^	General Warehouse			A Annone
atients created in other stores not visible in this store	_	Test dispensary			Reset
iames created in other stores not visible in this store				_	
Now users to enter total quantities to distribute					
lound up the distributed quantity					
bie to pack items into multiple boxes					Cause Observes
tore : Able to issue in foreign currency					Save Changes
low edting selling price on customer invoice lines					
urchase order must be authorised					
inalise customer invoices automatically					
Sustomer invoices must be authorised					
uthorisation needed only if over budget					
Confirm customer invoices automatically					
Supplier involces must be authorised					
Confirm Supplier Invoices without asking					
Soods received lines must be authorised.					
ocations must be entered for goods received.					
ble to specify manufacturer when receiving, ordering or quoting for items					
how item unit column while issuing					
og transaction edit					
iet pack to one for all visible items in this store					
ise remote authorisation for request requistions					
se remote authorisation for response requisitions					
ise remote authorisation for customer invoices					
ise remote authorisation for supplier invoices					
an manually link requisition to supplier invoice					
utomatically populate supply quantities with requested quantities					
how extra fields on requisitions					
how comment field when entering supplier invoice lines					
onsolidate batches	~				Close

# **Types of Preferences**

The editor allows editing of basic **Preferences**, **Custom Data** (Not yet implemented but coming soon!) and **Tags**(Not yet implemented but coming soon!). Preferences are selected by default when the window opens but click one of the others in the top panel if you want to work with another type of store setting:

Preferences	Tags	Custom data

## **The Preference and Stores List**

The list in the left-hand panel shows all the available preferences (of the type specified above). The

list in the right-hand panel shows all the Stores you have available to edit.

When you select a Preference, the Stores list shows the settings for each of the stores in the **Current** column.

#### **Editing preferences**

To change a selected preference, tick the checkbox  $\square$  in the **New** column to switch the preference on/off.

You can apply a setting to *all* displayed stores with the **All/None** checkbox on the far-right panel. Once you're done making changes for this preference, click the **Save Changes** button to write your preference settings to the database. The **Current** column will be updated with the new settings to reflect the saved changes.

**Please note:** You *must* save changes before switching to another Preference, or your changes will be lost.

### **Filtering stores**

If you only wish to make changes to a subset of stores, you can filter the Stores list with the Filter bar in the top panel:

Filter stores	Reset Filter

In the current implementation, when you click the text entry field, you will be presented with a simple Query editor:

🔅 🔻 Create new selection 🔻			
Find: [store]name	© contains	ᅌ disp	
			Cancel Query

Submitting this query will update the list of Stores accordingly. Restore the full list of Stores with the **Reset Filter** button.

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