Using the mSupply Remote Client

*

2025/08/12 10:32

As well as using an mSupply client connecting to a local mSupply server, or using a standalone version of mSupply, it is possible to access a copy of mSupply running on a remotely hosted server. In this case, we use remote access software called TSplus (http://www.tsplus.net).

Connecting to mSupply

The first time you run the remote access client, you'll have to enter your TSplus username and password. These correspond to a Windows account on the remote server and are completely separate from your mSupply username and password.

퉣 Remote A	locess	—		\times
Logon Password	o save credentials		Conn	ect

We recommend that you select the "Allow me to save credentials" box so that you don't have to remember it in future.

After clicking *Connect*, you may get a warning Window similar to this one:

퉣 Remo	Nemote Desktop Connection X								
The publisher of this remote connection can't be identified. Do you want to connect anyway?									
	This remote connection could harm your local or remote computer. Do not connect unless you know where this connection came from or have used it before.								
	Publisher:	Unknown publisher							
<u> </u>	Туре:	Remote Desktop Connection							
	Remote computer:	and the second							
☑ Don't ask me again for connections to this computer									
Show Details Connect Cancel									

If so, then select the "Don't ask me again for conections to this computer" box to avoid seeing it again in future.

You should then see the normal mSupply login screen - simply login as usual to get to the mSupply

navigator, which looks exactly the same as normal except that it is enclosed in a session window:



Printing from mSupply

Because mSupply is running on a remote server, printing forms and reports is slightly different as there is an extra step involved to download them to your local computer. There are several ways to do this, depending on which print option you choose e.g. printing a customer invoice:

\$ •		Printing	options		_		x
Form to use Message	Delivery note				on disk DF		
				Cancel		OK	

Universal Printer

TSplus comes with a "Universal Printer" driver, and if you select the *Printer* option and then choose this as your printer, the print job should get downloaded to your local computer and then prompt you to choose one of the printer drivers on your local computer to receive the print job.

	Print	x
Printer		
Name:	Universal Printer	✓ Properties
Status: Type:	Foxit Reader PDF Printer Microsoft XPS Document Writer Universal Printer	
Where:	CPWPU997:	
Comment:		Print to file
Print range		Copies
● All		Number of copies: 1
 Pages Selection 	from: to:	11 22 33 Collate
		OK Cancel

PDF Printer

Foxit or some other virtual PDF printer driver will have been installed on the remote server. You can either:

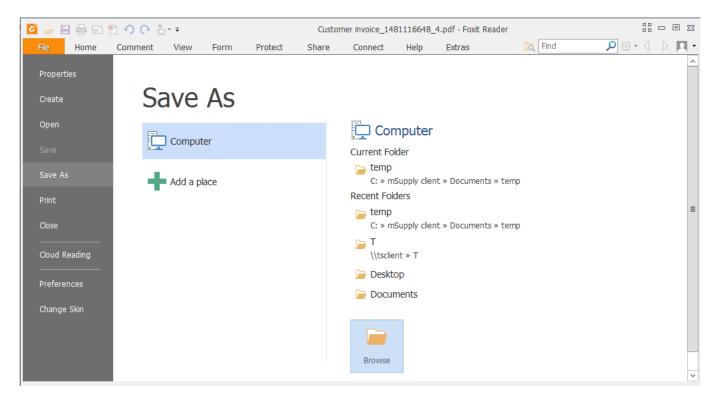
- select the *Printer* option and choose the virtual PDF printer driver as your printer this will
 prompt you for a location to save the PDF file and then open it in the default PDF viewer (you
 may be prompted to choose either Foxit or Sumatra the screen shots below use Foxit, but
 Sumatra is similar)
- select the *Preview* option this will generate a PDF file in the default location (*C*:\mSupply

client\Documents\temp) and then open it in the default PDF viewer

• select the *PDF file on disk* option - this will generate a PDF file in the default location and open that folder, and then you can double-click on the file to open it in the default PDF viewer

6	🗒 🖶 🖃 粒 🥠 (ि किं - =		New Repor	t.pdf - Foxit Rea	ıder			2 N N N N N N N N N N N N N N N N N N N	- 0 %
File	Home Comme	ent View Form	Protect Sha	are Connect	Help Ex	tras	Rin	d	₽ 🛱 🗸	▷ 🔲 -
Hand S	Select	Image Image Image Image Image Image Image Image Image Image Actual Image Image Image Size Image Image Image	Rotate Left	TJ Typewriter Highligh	t From h	PDF Sign	🕀 Link 💾 Bookmark	🕑 File Attac i Image Ar Audio & N	notation	
	Tools	View		Comment	Create	Protect	Links	Inser	t	^
<u> </u>	Start	New Report.pdf	×					👻 Fre	ee Form Publist	ning 📀
	Box Item Code	Description	AND AS	ity Pack Expiry		its Volumi	Note (ma) Weight (kg) (kg) 0	Invoice: Confirmed: Printed: 0	03/12/16	
12				1/1 •	▶ ▶ �� 嬰		-	33.87% ▼⊝)	- + //

Regardless of which of these you choose, you can use $File \rightarrow Save As$ to save the PDF file to a folder on your local computer:



Click on *Browse* to choose where to save it - *This PC* includes all of your local drives as well as the ones on the remote server:

Cancel

2		Save As	5		
🕞 🕘 🔻 🚺 ·	« 09	Disk (C:)	• temp	Search temp	م
Organize 👻 New fo	lder				:== 👻 🧃
Desktop	^	Name	Date modified	Туре	Size
Downloads		📓 Customer invoice_1480698604_1	02/12/2016 16:20	Foxit Reader PDF	1,894 KE
📳 Recent places		🕵 Customer invoice_1480703026_1	02/12/2016 16:16	Foxit Reader PDF	1,894 Ki
- TIL DO	≡	🕵 Customer invoice_1480711590_1	02/12/2016 16:12	Foxit Reader PDF	1,894 K
4 🖳 This PC		🕵 Customer invoice_1480722901_1	02/12/2016 16:13	Foxit Reader PDF	1,894 KI
D C on ADRIAN-L		🕵 Customer invoice_1480771033_2	03/12/2016 12:26	Foxit Reader PDF	172 Ki
D on ADRIAN-L D on ADRIAN-L	4	Customer invoice_1480772234_2	03/12/2016 12:31	Foxit Reader PDF	1,899 KI
▷ <u>⊨</u> Desktop ▷ 📗 Documents		🕵 Customer invoice_1480774135_2	03/12/2016 12:15	Foxit Reader PDF	1,899 K
Documents Documents Documents		🕵 Customer invoice_1480776195_2	03/12/2016 12:14	Foxit Reader PDF	1,899 Ki
		Customer invoice_1480776334_2	03/12/2016 12:15	Foxit Reader PDF	1,899 KI
F on ADRIAN-LA Q Q L on ADRIAN-LA		Customer invoice_1480777739_1	03/12/2016 10:03	Foxit Reader PDF	1,894 KI
	`	<	III		>
File name:	Custo	mer invoice_1481116648_4			
Save as type: P	DF F	iles (* ndf)			

Exporting to Excel

Hide Folders

MS Office won't normally have been installed on the remote server, but Open Office will have been. The first time you try to export to Excel, you'll have to choose the location of "Excel" - in this case, it will be something like C:\Program Files(x86)\Open Office 4\program\scalc.exe.

Setting...

Save

Select the *Export to Excel* option to open the report/form in Open Office:

1		Customer invo	ice_1481118462_4_1.	xlsx -	OpenOffice C	Calc				_
<u>F</u> ile		ools <u>D</u> ata <u>W</u> indow <u>H</u> elp								
	• 🛃 • 🔲 👒 📝 🔛	🖴 🖎 🏷 😅 😹 🛍 🛍 • 🏈 🧐 • 🤍 • 🚳 🐉 👬	🏥 🤣 👬 🧭 💼] ا 💽 🔍	Find [✔ 🖑 🖡			
9	Verdana 🗸	8 ▼ B I U ≡ Ξ ≡ ≡ 1, % % ∞	28 ∉ ∉ 🗆 📲	2 - 1	<u>A</u> • .					
A3	✓ ½ ∑ =	=								Properties
	В	С	D	E	F	G	Н			🖻 Text
1		Delive	ry Note							Verdana 👻 8
2	Selve .		•							BIU - ABG AA A
3 4										
5									=	Alignment
7									-	
8	Item Code	Description	Quantity	Pack	Expiry	Batch	Units	Vol	h	
9	sirsk(bis)	and the second second second second second		123	(Ringhond	Section .	(internet in the second			Left indent: Wrap text
10	offeth		lipe de la serie serie a decembre de la serie de la		e destado	en santa	Maria		-	0 pt <u>·</u> <u>M</u> erge cells
11	Carlos Alt res Constant Constant and Al	Contraction Charles and Charles	de la compañía de la	la ois A	i soniochd		Millio		:	Text orientation:
12										0 degrees
13						Total:	Volume (m3)	We	ei	<u> </u> <u>V</u> ertically stacked
14								0	11	Cell Appearance
										<u>C</u> ell background:
15										
									- 1	Cell <u>b</u> order:
16 17									11	······································
18									11	•
19										
20										Show cell grid lines
21									- 1	Number Format
23										

In the same way as for PDFs, you can select a local drive from the *File* \rightarrow *Save As* menu (either as an Open Office .ods document, or an Excel .xls document):

1	Save As		X
🔄 🕘 = 🕇 📕 <	< Documents + temp v C	Search temp	Q
Organize 👻 New fo	lder		:== 🕶 🔞
Desktop	Name Da	ate modified	Туре
🗼 Downloads 🖭 Recent places	/-	2/12/2016 16:25 2/12/2016 16:29	Microsoft Excel 97 Microsoft Excel 97
 ▲ I This PC ▷ I C on ADRIAN-LA ▷ I D on ADRIAN-LA 	-		
▷ <u> Desktop</u> ▷ 📄 Documents			
▷ 🝌 Downloads ▷ 坖 F on ADRIAN-LA			
▷ 🚾 L on ADRIAN-LA	✓ < III		>
File name:	Customer invoice_1481118462_4_1		~
Save as type: N	licrosoft Excel 97/2000/XP (.xls)		~
	 Automatic file name extension Save with password Edit filter settings 		
) Hide Folders		Save	Cancel

Transferring Data

Dropbox will have been installed on the remote server, and can be used to transfer saved reports or other data between the server and any other computer which has access to the Dropbox account.

Previous: Drug Registration Next: Backup

