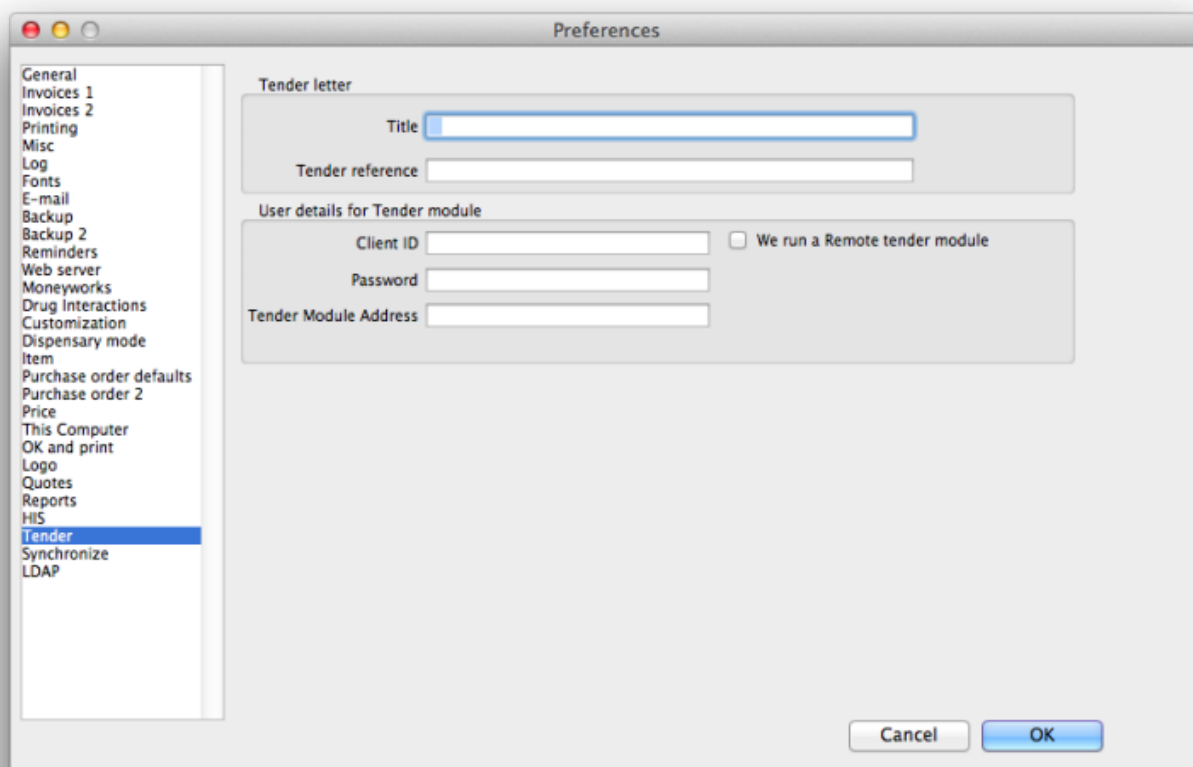<HTML><p class="version">Updated: version 3.1</p></HTML>

Tender

*

The menu item File > Preferences or clicking on the View/edit preferences icon in the Admin section of the navigator will take you to the following screen where you can set the options relevant to the tender module:

Tender letter section

- Title: The title for the printed tender letter. If nothing is entered in here mSupply will use 'Invitation to tender'.
- Tender reference: The reference for the printed tender letter. If nothing is entered in here mSupply will use 'Tender reference'.

User details for Tender module section

- We run a Remote tender module: Click this to indicate that you operate an mSupply® remote tender service where suppliers and you will log into a common web page to submit and download tender information. You will need to contact Sustainable Solutions for the account information required below before using this option. If this box is unticked mSupply® will use a local tender service.

- Client ID: This is the ID that you use to login to the remote tender web page. This will be supplied to you (and probably entered in here) by Sustainable Solutions.
- Password: This is the password you use to login to the remote tender web page. Like the ID, this will be supplied to you (and probably entered in here) by Sustainable Solutions.
- Tender Module Address: The internet address of the remote tender web page in the format *IP address:port number*. Once again, this will be supplied to you (and probably entered in here) by the indefatigable Sustainable Solutions.

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