

13.06. Dispensary/prescription reports

Patient prescription notes report

Choose *Report > Dispensary > Patient prescription notes report* from the menus and the options window will open:

Patient prescription notes report

Date range

From 01/10/24 To 31/10/2024 Previous month

☐ Open report in Excel

Cancel OK

In the date range section select the confirmed date range of prescriptions you want to include in the report. The drop down list to the right of the date fields is a great way of quickly selecting them.

Check the **Open in Excel checkbox** if you want to open the report in Excel rather than as a pdf or to print it then click on the **OK** button to run the report. This is what the report looks like:

Patient code	Patient name	Patient DOB	Event code	Description	Event date	Event note
990435055	Prasad, Suresh ..	1/01/1958	INT	Intervention	3/01/2023	Prescribed dose 10mg po q4h. Clarified with Dr Vuki, said to dispense as per pt hx. Thus dose 10mg po bd x 1/12
520003489	Valeicli, Inoke Rokosoro	25/02/1964	INT	Intervention	1/01/2023	If OPRA has not been approved please contact Silpa before dispensing any other days meropenem dose.
520023008	Wati, Nirupa	3/08/1975	ALL	Allergy	2/01/2023	Patient is allergic to diclofenac
990123677	Mausio, Hannah	7/01/2010			4/01/2023	additional 37 tablets were dispensed from the previous stock before msupply.
120010663	Prakash, Arbind	1/01/1966			5/01/2023	Patient collected 3 months supply on 29/12/2022. After dispensing today, 05/01/23, we then realised that this is the same patient and has collected meds for 4 months.
520003489	Valeicli, Inoke Rokosoro	25/02/1964	INT	Note	5/01/2023	DISPENSED 5 VIALS AS PT TRANS OUT TO TTH AND NAVIK IS ADVISED TO DISPENSE ON DAILY BASIS TODAY'S DOSE DISPENSED BHAVNA
520014642	Deo, Roshni Reshika	28/12/1942			5/01/2023	PT HAS REACTED TO VANCOMYCIN YESTERDAY YET TODAY DR REAPI WANTS TO GIVE THEREFORE RELEASING .DR JASMIAL AND INTERN JACOB
520018246	NISHA, SHAMSHUN	18/02/1957			8/01/2023	Aspirin Allergies +ve
990675407	Hemo, Walsale	30/04/2013	INT	Note	8/01/2023	patient has meningitis. as per fiji meningococcal guidelines dose is 100mg/kg/day. checked AMH, maximum dose for meningitis is 4g at 100mg/kg.
990608082	Serevi, B/O Lavinia	27/10/2021			9/01/2023	31/1/23- REVIEW THEREFORE NO PICK UP DATE WRITTEN - PLEASE NOTE
120024426	Prasad, Rakesh	21/08/1974			11/01/2023	RE: TAMIFLU. Dialysis pt. Dr. Raj has said to disp STAT dose as per up to date. he will further research on doses in kidney failure cases as our renal guideline says we can give normal dose. maintenance doses on hold until instructed by him. Archana
520210385	Tubuna, Mereseini	8/12/1958			11/01/2023	TRANS OUT OT WANINBOKASI FULL 3 DAY SUPPLY GIVEN
120024426	Prasad, Rakesh	21/08/1974			12/01/2023	meropenem oppra approved case by Tracy, Kelera, Shrish.
520313168	Nand, Rudra	13/08/1951	INT	Note	13/01/2023	10 vials were dispensed under day shift not activated

Prescriptions by patient type report

Others

There are other transaction reports that specifically deal with prescriptions and prescribers. Please see the transaction reports page ([13.03. Transaction reports](#)) for details on how to run these. They are selected in the *Type of report* drop down list on the transaction reports options window, these are the types available:

- Prescription and general issues over time
- Prescriber report
- Dispensing with patient name and prescriber
- Prescription report based on transaction categories
- Prescriptions by patient type report

Previous: [13.04. Purchasing reports](#) | | Next: [13.08. Dashboard](#)

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