

13.07. Dispensary/prescription reports

Patient prescription notes report

Choose *Report > Dispensary > Patient prescription notes report* from the menus and the options window will open:

Patient prescription notes report

Date range

From 01/10/24 To 31/10/2024 Previous month

☐ Open report in Excel

Cancel OK

In the date range section select the confirmed date range of prescriptions you want to include in the report. The drop down list to the right of the date fields is a great way of quickly selecting them.

Check the **Open in Excel checkbox** if you want to open the report in Excel rather than as a pdf or to print it then click on the **OK** button to run the report. This is what the report looks like:

| Patient code | Patient name | Patient DOB | Event code | Description | Event date | Event note |
|--------------|--------------------------|-------------|------------|--------------|------------|---|
| 990435055 | Prasad., Surend .. | 1/01/1958 | INT | Intervention | 3/01/2023 | Prescribed dose 10mg po q4h. Clarified with Dr Vuki, said to dispense as per pt tx. Thus dose 10mg po bd x 1/12 |
| 520003489 | Valeicli, Inoke Rokosoro | 25/02/1964 | INT | Intervention | 1/01/2023 | If OPRA has not been approved please contact Silpa before dispensing any other days meropenem dose. |
| 520023008 | Wati, Nirupa | 3/08/1975 | ALL | Allergy | 2/01/2023 | Patient is allergic to diclofenac |
| 990123677 | Mausio, Hannah | 7/01/2010 | | | 4/01/2023 | additional 37 tablets were dispensed from the previous stock before msupply. |
| 120010663 | Prakash, Arbind | 1/01/1966 | | | 5/01/2023 | Patient collected 3 months supply on 29/12/2022. After dispensing today,05/01/23,we then realised that this is the same patient and has collected meds for 4 months . |
| 520003489 | Valeicli, Inoke Rokosoro | 25/02/1964 | INT | Note | 5/01/2023 | DISPENSED 5 VIALS AS PT TRANS OUT TO TTH AND NAVIK IS ADVISED TO DISPENSE ON DAILY BASIS TODAYS DOSE DISPENSED BHAVNA |
| 520014642 | Deo, Roshni Reshika | 28/12/1942 | | | 5/01/2023 | PT HAS REACTED TO VANCOMYCIN YESTERDAY YET TODAY DR REAPI WANTS TO GIVE THEREFORE RELEASING .DR JASMIAL AND INTERN JACOB |
| 520018246 | NESHA, SHAMSHUN | 18/02/1957 | | | 8/01/2023 | Aspirin Allergies +ve |
| 990675407 | Hemo, Waisale | 30/04/2013 | INT | Note | 8/01/2023 | patient has meningitis. as per fiji meningococcal guidelines dose is 100mg/kg/day. checked AMH, maximum dose for meningitis is 4g at 100mg/kg. |
| 990608082 | Serevi, B/O Lavinia | 27/10/2021 | | | 9/01/2023 | 31/1/23- REVIEW THEREFORE NO PICK UP DATE WRITTEN - PLEASE NOTE |
| 120024426 | Prasad, Rakesh | 21/08/1974 | | | 11/01/2023 | RE: TAMIFLU. Dialysis pt. Dr. Raj has said to disp STAT dose as per uptodate. he will further research on doses in kidney failure cases as our renal guideline says we can give normal dose. maintenance doses on hold until instructed by him. Archana |
| 520210385 | Tubuna, Mereseini | 8/12/1958 | | | 11/01/2023 | TRANS OUT OT WANINBOKASI FULL 3 DAY SUPPLY GIVEN |
| 120024426 | Prasad, Rakesh | 21/08/1974 | | | 12/01/2023 | meropenem oppra approved case by Tracy , kelera , shrish . |
| 520313168 | Nand, Budka | 13/08/1951 | INT | Note | 13/01/2023 | 10 vials was dispensed under day shift not activated |

Prescriptions by patient type report

Choose *Report > Dispensary > Prescriptions by patient type report* from the menus and the options window, which is exactly the same as for the report above, will open. Make your selections then click on the **OK** button to run the report. It looks like this:

| Prescriptions by patient type report 1/01/23 - 27/07/23 | | | | | | |
|--|------------------|--------------|--------------------------|----------|---------|--------------|
| Date | Prescription No. | Patient code | Patient name | DOB | Phone | Patient type |
| 2/01/23 | 44310 | 520230695 | Lewanavania, Moses | 20/06/84 | | |
| 2/01/23 | 44311 | 520008722 | Tuvoli, Ella | 2/09/73 | 9322456 | Outpatient |
| 2/01/23 | 44312 | TEMP-01 | Temporary, | 00/00/00 | | Outpatient |
| 2/01/23 | 44313 | 520066255 | Raicola, Verenaia Tuvuki | 29/07/85 | 3393994 | |
| 2/01/23 | 44314 | 520007181 | Prasad, Urmila | 16/06/60 | | |
| 2/01/23 | 44315 | 520280015 | Mati, Suruj | 18/10/54 | 9978929 | Outpatient |
| 2/01/23 | 44316 | 320022720 | Raico, Maika | 28/12/53 | | |
| 2/01/23 | 44317 | 990674324 | Madakilavi, Unaisi | 19/08/21 | | Outpatient |
| 2/01/23 | 44318 | 520064610 | Chand, Pardeep | 14/07/64 | 3370596 | Outpatient |
| 2/01/23 | 44319 | 120019344 | Shakuntala | 10/07/54 | 9941962 | Outpatient |
| 2/01/23 | 44320 | 520017219 | Chand, Praven | 4/04/73 | 3412110 | Outpatient |
| 2/01/23 | 44321 | 520218514 | Sukanaivalu, Sefenala | 22/05/91 | 7627347 | Outpatient |
| 2/01/23 | 44322 | 520277664 | SINGH, Ashney | 16/10/57 | | Outpatient |
| 2/01/23 | 44325 | 990146831 | Maharaj, Prithvi | 1/01/13 | | Outpatient |
| 2/01/23 | 44323 | 520249029 | Prasad, Shireen | 29/04/83 | | Outpatient |
| 2/01/23 | 44324 | 990492391 | Turagadamudamu, Saimone | 1/10/08 | | Outpatient |
| 2/01/23 | 44326 | 990091978 | Domani, Avimeleki | 16/07/93 | | Outpatient |
| 2/01/23 | 44327 | 990240283 | Raqisia, Paula | 3/05/16 | | Outpatient |
| 2/01/23 | 44328 | 990234463 | Bulavakarua, Sara | 7/03/64 | 9268070 | |
| 2/01/23 | 44329 | 520009797 | Pal, Suruj | 11/01/51 | 3397857 | |
| 2/01/23 | 44330 | 520035417 | Railala, Lute | 11/04/69 | 9463676 | Outpatient |
| 2/01/23 | 44331 | 990070642 | Alapilapi, Ema | 14/06/70 | | Outpatient |
| 2/01/23 | 44332 | 520084836 | Chand, Aarti Aechana | 19/09/84 | 8050783 | Outpatient |
| 2/01/23 | 44333 | 520044654 | Lee, Ham | 4/04/40 | | |
| 2/01/23 | 44334 | 520310892 | Zhang, Helena | 16/04/74 | | |
| 2/01/23 | 44335 | 520093463 | Lata, Suman | 6/02/66 | 9375374 | Outpatient |
| 2/01/23 | 44336 | 520049840 | Takepe, Seini | 21/02/77 | | Outpatient |

Others

There are other transaction reports that specifically deal with prescriptions and prescribers. Please see the transaction reports page ([13.03. Transaction reports](#)) for details on how to run these. They are selected in the *Type of report* drop down list on the transaction reports options window, these are the types available:

- Prescription and general issues over time
- Prescriber report
- Dispensing with patient name and prescriber
- Prescription report based on transaction categories
- Prescriptions by patient type report

Previous: [13.06. Requisition reports](#) | Next: [13.08. Dashboard](#)

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