

2.02. Installation

We are assuming you have obtained mSupply from the [mSupply Downloads web page](#).



If you are using a Windows machine, you have downloaded the file you need, and you have saved it to your desktop, it is important that you saved the file with an `.exe` extension or it will not run. You can rename a file by right-clicking on it. The name of the file should be something like `mSupply_Single_User_V4-07-09`.

It is strongly recommended that users who are not familiar with program installation adhere to these directions.

- Double-click the installer and it will automatically run the mSupply installer.
- The installer will do the following:
 - Create a folder on your chosen drive called “mSupply”
 - On Windows the example data file is installed in the `My Documents/mSupply/Example` sub folder.
 - NOTE: You can use this data file for practice. (Or use the tutorial at the start of the manual to learn the basics quickly)
 - Install the “`mSupply.exe`” application and associated files. Double-clicking this file will do the same as double-clicking the “*start mSupply*” icon on your desktop.
 - Install **`readme.txt`** - information on licensing and using mSupply.
 - Create a shortcut on your desktop: **`start mSupply`**
 - Create a **`mSupply folder`** entry in the **Programs** section of your **Start** menu.

Now you are ready to begin! Proceed to the section below on starting the example database.

Example data file

The mSupply installer treats Example data files in a special way. Re-installing mSupply on a previous installation will replace all the files except the Example data file. This is to prevent valuable data from being deleted as users may have started entering actual stock into the Example data file.

To install a fresh copy of the Example data file on Windows you can carry out one of the options described below:

- Un-install mSupply using the Windows menu `Start > Program Files > mSupply > Uninstall mSupply`. This will remove all installed files of mSupply which includes the Example data files. Re-installing mSupply now will install a fresh copy of the Example data file.
- You can manually delete the Example data file and re-install mSupply. The mSupply installer will install a fresh copy of the example database as the previously installed file has been deleted.

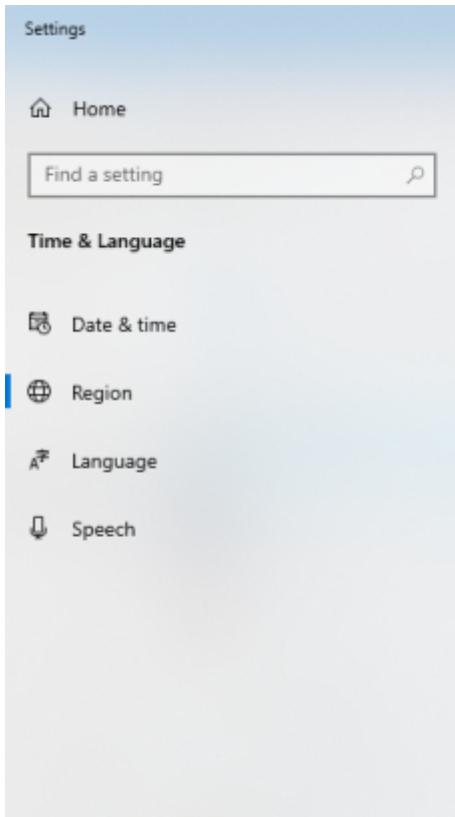
On Macintosh machines, simply replace the *Example* folder from the mSupply installer image.

Notes for Windows users

Region / Language

After installation, if mSupply fails to start, then it's quite possible that the Language setting needs to be changed. Not all Windows OS languages are supported by the 4D database that mSupply is built on. Unfortunately, 4D does not maintain a list of unsupported languages.

For example with regional format setting of English (Nigeria) it is known that mSupply will not start.



Region

Region

Country or region

Nigeria

Windows and apps might use your country or region to give you local content.

Regional format

Current format: English (Nigeria)

English (Nigeria)

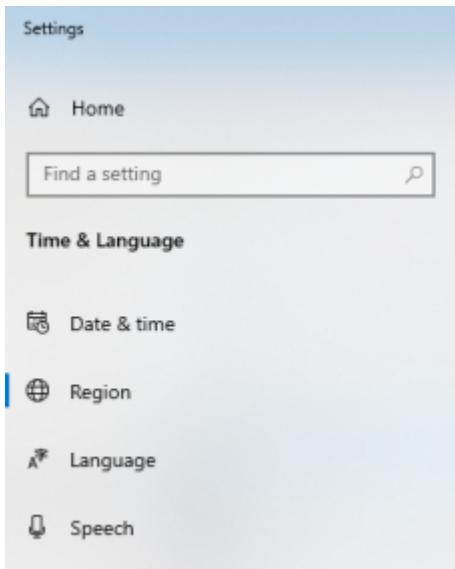
Windows formats dates and times based on your language and regional preferences.

Some apps may need to be closed and reopened to see formatting changes.

Regional format data

Calendar: Gregorian Calendar

The solution is to change the regional format setting to something more common like English (United Kingdom) or English (US):



Region

Region

Country or region

Nigeria

Windows and apps might use your country or region to give you local content.

Regional format

Current format: English (United Kingdom)

English (United Kingdom)

For language tab, Drag and drop “English (United States)” at the top of the preferred list:

Settings

Home

Find a setting

Time & Language

Date & time

Region

Language

Speech

Language

Languages

Windows display language

English (United States)

Windows features like Settings and File Explorer will appear in this language.

Add a Windows display language with Local Experience Packs

Use Local Experience Packs to change the language Windows uses for navigation, menus, messages, settings, and help topics.

Preferred languages

Apps and websites will appear in the first language in the list that they support. Press and hold (or select) a language, then drag to rearrange them.

Add a language

English (United States) Default app language. Windows display language

English (Cook Islands) Language pack available

Known unsupported languages include:

- English (Nigeria) (2019-08-28)
- English (Papua New Guinea) (Win10 1903)
- English (Cook Islands) (2020/10/1)



If you discover other unsupported languages, please let us know, and we'll update this list!

Date format

- In the *regional settings* in Control Panel, we recommend that the short date format is set to display only 2 digits for the year (YY, not YYYY).mSupply lists are set up to allow only enough space for 4 digits with most font sizes, but occasionally 4 digit years may be truncated. Having the wrong setting here will only affect display, not the actual data. It does *not* matter if you use

DD/MM/YY or MM/DD/YY or YY/MM/DD

- If the display of lists in mSupply overlaps the separator lines, turn off *large font* in the *display* control panel.

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