User Guide

1. About mSupply

- 1.01. Introduction
- 1.02. Why mSupply?
- 1.03. Who uses mSupply?
- 1.04. Which combination of mSupply products best suits your organisation?
- 1.05. Terms, definitions and conventions used in this user guide

2. Setting Up mSupply: Technical Guide

- 2.01. Requirements
- 2.02. Installation
- 2.03. Starting mSupply for the first time
- 2.04. Client/Server FAQ

3. Tutorial

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- 3.06. Customers and suppliers
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4. Items

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- 4.08. Merging two items
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- 4.10. Non-stock items
- 4.11. Managing drug interaction groups
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- 4.15. Show items with stock
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- 4.19. Inventory adjustments
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6. Purchasing

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9. Returning Goods

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Payments and Receipts

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17. Reports

12. User Web Interface

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- 15. Data Import and Export

- 18. mSupply Mobile (Android)
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20. Integration of Other Systems with mSupply

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- 07. Supplier invoices
- 08. Customer invoices
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- 11. Stock adjustments
- 12. Stock transfers
- 13. Stock take
- 14. Stock management
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- 26. Stock take
- 27. Stock management

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- 24.6 Updates
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- 25. Portal
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- 25.3 Help menu
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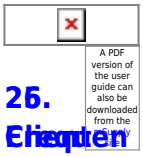
A PDF version of the user guide can also be downloaded from the



26. Frequently Asked Questions

Chequen Specific Information

- 28.01. How to re-set the mSupply client
- 28.02. Remote support - installing TeamViewer
- 28.03. Why is my stock bal

ance report showing negative?
- 28.04. How to remove stock lines that have ‘0’ available
- 28.05. What do I need to set up mSupply Mobile?
- 28.06. Why is my stock

on hold?
- 28.07. How to correct wrong pack sizes
- 28.08. How to report by invoice category
- 28.09. Imprest work flow
- 28.10. Tips and tricks
- 28.11. Benefits of a

multi-store system
- 28.12. How to access Temp folder
- 28.13. Fixing incorrectly received stock
- 28.14. Navigating inactive windows or form
- 28.15. Wastage Predict

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