1. About mSupply

- 1.01. Introduction
- 1.02. Why mSupply?
- 1.03. Who uses mSupply?
- 1.04. Which combination of mSupply products best suits your organisation?
- 1.05. Terms, definitions and conventions used in this user guide

2. Setting Up mSupply: Technical Guide

- 2.01. Requirements
- 2.02. Installation
- 2.03. Starting mSupply for the first time
- 2.04. Client/Server FAQ

3. Tutorial

- 3.01. The tutorial like no other
- 3.02. Logging in
- 3.03. Opening the example data file
- 3.04. Navigator
- 3.05. Creating and viewing items
- 3.06. Customers and suppliers
- 3.07. Viewing Names in Google Maps
- 3.08. Enter incoming goods (supplier invoices)
- 3.09. Enter outgoing goods (customer invoices)
- 3.10. Entering quotations
- 3.11. Working with lists

4. Items

- 4.01. About items
- 4.02. Adding a new item
- 4.03. Item categories
- 4.04. Item master lists
- 4.05. Programs
- 4.06. Stock locations and location types
- 4.07. Building (manufacturing) items
- 4.08. Merging two items
- 4.09. Ad hoc items
- 4.10. Non-stock items
- 4.11. Managing drug interaction groups
- 4.12. Managing item access with Departments
- 4.13. Prices in mSupply
- 4.14. Repacking items
- 4.15. Show items with stock
- 4.16. Splitting a stock line
- 4.17. Stocktakes
- 4.18. Phased stocktakes
- 4.19. Inventory adjustments
- 4.20. Units
- 4.21. Forecasting
- 4.22. Pickfaces and Replenishments setup
- 4.23. Pickfaces and Replenishments

5. Customers and Suppliers

- 5.01. Names: using, adding and editing
- 5.02. Contacts
- 5.03. Merging two names
- 5.04. Name categories
- 5.05. Name tags
- 5.06. Suppliers: adding

6. Purchasing

- 6.01. Ordering stock from suppliers
- 6.02. Managing purchase orders
- 6.03. Purchase order categories
- 6.04. Ordering from one store to another
- 6.05. Multi-store Purchase Orders

7. Receiving Goods

- 7.01. Supplier invoices
- 7.02. Goods receipts
- 7.03. Editing pack sizes
- 7.04. Managing outstanding purchase order lines (pipeline stock)
- 7.05. Custom stock fields
- 7.06. Managing donors

8. Issuing Goods

- 8.01. Issuing goods to a customer (customer invoices)
- 8.02. Viewing customer invoices
- 8.03. Backorders
- 8.04. Electronic invoices
- 8.05. Transferring goods to another store
- 8.06. Box management
- 8.07. Stock control methods for your customers (requisitions)
- 8.08. Customer budgets

9. Returning Goods

10. Dispensing Goods

- 18.01. Introduction
- 18.01. Bio-protection
- 18.02. Add-ing patients and adjustments
- 18.03. Editing
- 18.04. Add-ing and adjusting
- 18.05. Prescribing
- 18.06. Add-ing and adjusting
- 18.07. Pen-ses
- 18.08. Sea-ch
- 18.09. Add-ing and adjusting

- 3.12. Where to now?
- and viewing
- 9.01. Return goods to a supplier
- 9.02. Receiving goods back from a customer
- 16. Preferences

11. Payments and Receipts

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17. Data Import and Export

- 17.01. Importing items
- 17.02. Importing customers
- 17.03. Importing names
- 17.04. Importing prescribers

13. Reports

20. Cold Chain Equipment

- 16. Exporting locations
- 17.

22. mSupply Mobile (Android)

- 17.18. Exporting record for set up
- 17.19. Exporting supply licence
- 17.20. Exporting mobile
- 17.21. Exporting to MYOB
- 17.22. Exporting sites
- 17.

23. Exporting assets
- 17. 24. Exporting to the dashboard

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24. Data Tables and Fields

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27. Help

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- The system log
- 27. 00. Set up to Shopify Webhooks
- 25. 21 Partial
- 27. 03 Health
- 25. 20 Field descriptions
- 28. Synchronisation Issues
- 29. 01. Introduction
- 28. 05 How Synchronisation Works
- 28. 05 Synchronisation
- 28. 05 Synchronisation
- 28. 05 Synchronisation

02. Site s ...
- 29. 03. ... Sync - ... Site Wizard (Supervised) ...
- 28. 04. Why is Sync ... Site Stop ok ...
- 29. 05. ... Sync ... Site showing negative?
- 28. 04. How to remove stock lines that have '0' available

- 28. What do I need to setup mSupply Mobile?
- 28. 06. Why is my stock on hold?
- 28. 07. How to correct wrong pack sizes
- 28. 08. How to report by invoice categ

ry
- 28. 09. Imprest work flow
- 28. 10. Tips and tricks
- 28. 11. Benefits of a multi-store system
- 28. 12. How to access Temp folder
- 28. 13. Fixing incorrectly received sto

ck
- 28. 14. Navigating inactive windows or form
- 28. 15. Wastage Prediction due to expiry when ordering

A PDF version of the user guide can also be downloaded from the mSupply site