

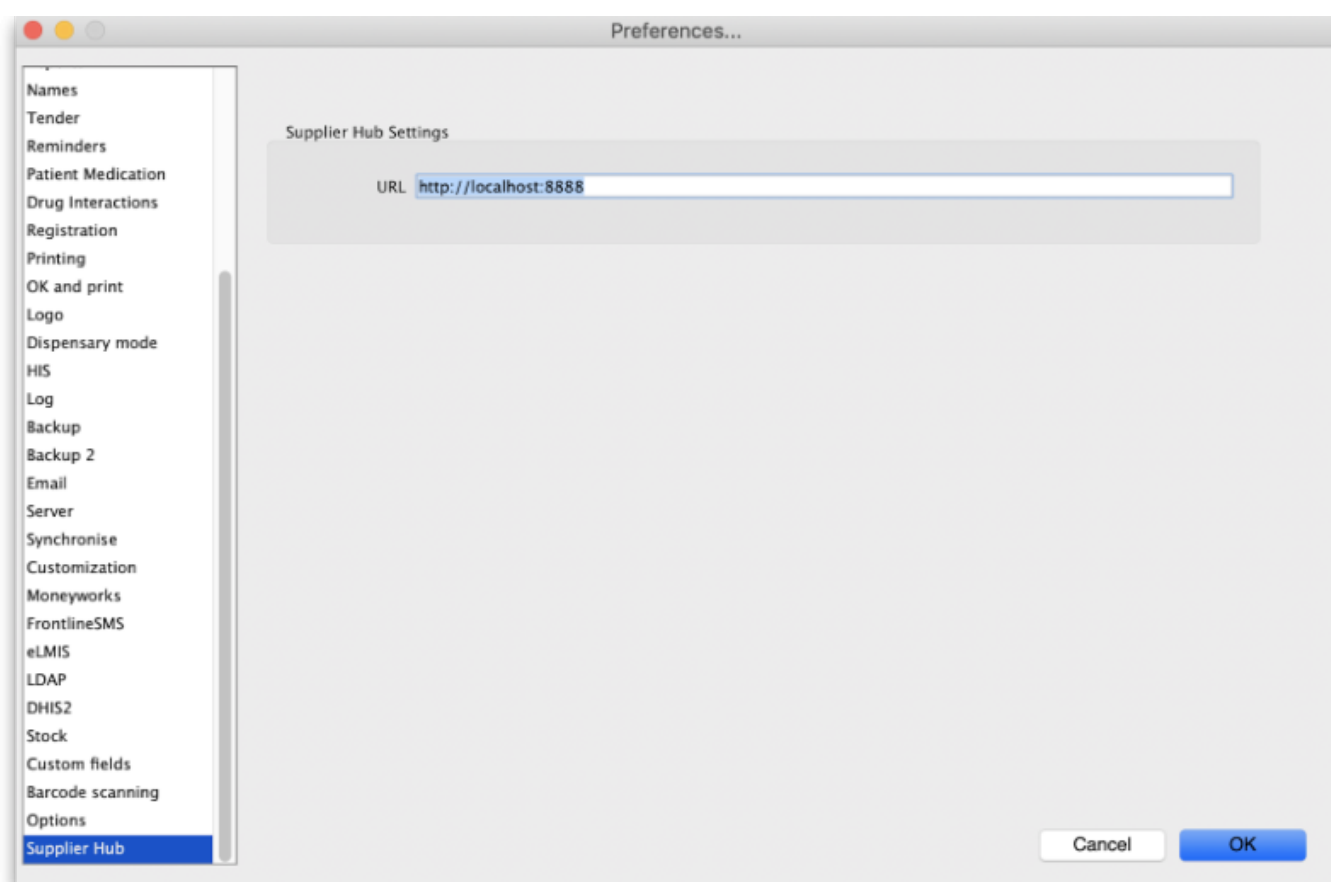
12.01. Configuring the Supplier Hub

The Supplier Hub is an intermediary service for requesting, sending and receiving stock between discrete mSupply instances.

Server Settings

To use the Supplier Hub, you first need to define the supplier hub URL - this is the URL to which the mSupply instances will be connecting. If you don't know what this should be, contact us at support@msupply.foundation.

This can be done through the Preferences window. Navigate to the 'Supplier Hub' tab and enter in the supplier hub url that you are using. Click OK to save these details.



Store Settings

To use the supplier hub, you must register at least one store on your own mSupply instance as a Supplier Hub site. Search for the store that you would like to register (either through Suppliers or Customers on the mSupply navigator). Click on the 'Supplier Hub' tab and enter in the details of your store and password - this will be given to you by Sustainable Solutions staff.

Edit customer/supplier

Dispensary Store

Store: General

Hub Registration

This site has been registered with the supplier hub. Registering with new details will require you to contact Sustainable Solutions.

Site Name: Dispensary

Password: ***

Register

OK & Next Cancel OK

To interact with facilities on other mSupply instances, you must first have them set up as a customer or supplier on your instance, and then register them as a Supplier Hub site. This is done through the same window as above. Only the site name needs to be entered here. This must be the same site name as the one stored on the Supplier Hub (contact Sustainable Solutions if you are not sure).

The screenshot shows a software window titled "Edit customer/supplier". On the left is a vertical menu with options: General, Invoices, Backorders, Quotes, Notes, Contacts, Group, Purchase Orders, Item List, Requisitions, Store, Photo, Custom data, Log, and Supplier Hub (which is highlighted). The main area is titled "External Customer" and contains a "Hub Registration" section. In this section, there is a label "Site Name" followed by a text input field containing the text "external_customer". Below the input field is a "Register" button. In the top right corner of the main area, there is a "Store:" dropdown menu set to "General" and an information icon. At the bottom right of the window are three buttons: "OK & Next", "Cancel", and "OK".

Setting up Catalogs

If you are a supplier site, you can define which goods a supplier hub site can order from you via catalogs. All master lists and local lists that you assign to a customer will be added to their Supplier Hub Catalog for your site. They will only be able to order these items from your site.

Master and local lists can be added through the editing window for the customer.

General

Invoices

Backorders

Quotes

Notes

Contacts

Group

Purchase Orders

Item List

Requisitions

Store

Photo

Custom data

Log

Supplier Hub

External Customer

Store: General

Default Order Days 0

Item lists attached to this name

Add master list

Add local list

Copy from master list

Delete list

List name	Master list	Imprest	Stock Takes	Web	Price
Reproductive Health	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Style

Sort by Group

Output to

☒ Printer

☐ Excel

Generate

Ordering method

☐ Imprest

☒ Stocktakes

Items

Add item

Delete Item(s)

Save Sort order

Item code	Item name

OK & Next

Cancel

OK

On the customer side, this will show up as a new local list for the supplier called 'Supplier Hub Catalog'. This is created by the supplier hub and does not need to be edited.

General

Invoices

Backorders

Quotes

Notes

Contacts

Group

Purchase Orders

Item List

Requisitions

Store

Photo

Custom data

Log

Supplier Hub

External Supplier

Store: General

Default Order Days 0

Item lists attached to this name

Add master list

Delete list

List name	Master list	Imprest	Stock Takes	Web	Price
Supplier Hub Catalog	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Style

Sort by Group

Output to

☒ Printer

☐ Excel

Generate

Ordering method

☐ Imprest

☒ Stocktakes

Items

Add item

Delete Item(s)

Save Sort order

Item code	Item name

OK & Next

Cancel

OK

Previous: **[12. Supplier Hub](#)** | | Next: **[12.02. Ordering Process with mSupply Link](#)**

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