## 12.03. Supplying a Supplier Hub site

An order from a supplier hub customer will appear in your mSupply instance as a customer requisition. The responsible officer for the store will get a reminder to process the requisition when they login:

_	tew (	Delete			Show Incomplete C Reminders Assig	ned to me O
one	Due date	Repeats	Assigned to	Created by	Message	Completed date
	12/03/20		user 1 (user1)	userer1)	Please process requisition1 which hasated by remote hub site Customer_Store	
_				-		

Douible-clicking on the reminder will show the detail:

• • •	Edit Reminder	
Message	Please process requisition1 which has been automatically created from purchase order 2, created by remote hub site Customer_Store	Creation 12/03/20 Created by user 1 (pass
Assigned to	user 1 (pass= u 📀	
Due date	12/03/20	Completed
		Cancel OK

See the 26.02. Reminders page for more detail about reminders.

The customer requisition can be processed as usual; see the 8.07. Stock control methods for your customers (requisitions) page for information about this but please note this:

- The customer site will only receive notification of the stock being sent to them once you **finalise** the customer invoice created from the customer requisition.
- Once the customer receives the goods, the customer invoice you created from the customer requisition in the step above will be updated with details of the goods they received, including when they were received.

• The actual arrival date of the goods in the customer's store (the date they confirmed the supplier invoice) can be seen on the *Transport Details* tab of the customer invoice:

Their ref		Vanu							Invoice :		
				Category	None					9/01/20	
Comment	A test	4									
								Goods rece			
									Status :		
								Ent	ered by :	user 1 (pass	= user1)
									Store :	General	
		General Sum	mary by iter	n Sumr	nary by Batch	Transport of	letails Log				
Order w	ritten date 00/00/00	Order received date	00/00/00		Ship d	ate 00/00/00		Ship method	None	0	
Expected a	mival date 00/00/00	Actual arrival date	09/01/20	_				sponsible officer	None	0	
copected a	anna anne opiopiop	PRETOR BUTTER GALE						generations officer			
ne Location	Item Nar	ne	Quan	Pack Size	Batch	Weight	Exp date	Sell Price		Baxes	
1	DMPA SC (Sayana Press) Inj		1	1	NUL6781	1	31/05/2	4 1.11			
2	Ethinylestradiol and Levoncg	Strip/28 (Microgynon)	1	1	ABC123	1	30/09/2				
3	Female Condoms		1	1	HU789	1	30/04/2				
6	Implanon NXT implants		1	1	CHY5674	1	31/01/2				
5	Implant Consumable Pre-packe	d kit	1	1	GFT472	1	28/02/2	1 1.32			
_					_						
-								-			
									Total Ite	em Weight 5	

• The details of the items and batches received can be seen by clicking on the **View Goods Received Confirmation** button (which is only displayed on supplier hub related customer invoices):

				Customer invoice (Rea	d only)					
	Name eir ref	Vanuatu		Confirm date : 9/01/20				Colour Invoice :		Black
Con	nment	Atest		Category None			Goods	Entry date : : received ID : : Status : : Entered by : : Store : :	9/01/20 0 fn user 1 (pass	= user1)
				General Summary by item Summary by Batch	Trans		Log	Store :	General	
Notes	Line 1 2 3 4 5	Location	Item code DMPA Micro 1 Condoms_fem Implant_kit	Item Name DMPA SC (Sayana Press) Inj Ethinylestradiol and Levonorg50mcg) Strip/28 (Microgynon) Female Condoms Implanon NXT implants Implant Consumable Pre-packed kit	Quan 1 1 1 1	1	Batch NUW56781 ABC123 HIJ789 CHY5674 GFT472	30/09/26 30/04/20 31/01/21	1.11 0.03 0.27 3.21	Price exten 1.11 0.02 0.22 3.21 1.32
<b>B</b> (		1		Other charges item:				Sut 0	ount: Hotal: % tax: Total:	0.1 5.1 0.1 5.1
Hold			Export batch: 0			ОК	& Next	Delete	0	-

This window will open to show you the details:

	mution No.: 19 Customer: Entenal Customer Entry dane: 9/01/20						
Code	Iten Name	Sent Qty	Received Qty	Batch Sent	Batch Received	Expiry Sent	Expiry Received
Micro 1	Ethinylestradiol and Levonorgestrel (30/150mcg) Strip/28 (Microgynon)	1		1 ABC123	ABC123	30/09/26	29/09/26
Condoms_fem	Female Condoms	1		1 H8/789	H\$789	30/04/20	29/04/20
Implanon	Implanon NKT implants	1		1 CHY5674	GHY5674	31/01/21	30/01/21
implant_kit	Implant Consumable Pre-packed kit	1		1 GFT472	GFT472	28/02/21	27/02/21
DMPA	DMPA SC (Sayana Press) Inj	1		1 NUBW56781	NUW56781	31/05/24	30/05/24

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