3.03. Opening the example data file

You will have two icons on your desktop - double-click the **mSupply** icon.

If you are opening mSupply® for the first time, the program should automatically open the example data file.

The full path to the data file is displayed, along with other useful information by choosing **Menu** >**Help**>**About mSupply**:

				A		
mSupply vers	ion			•••		
You are using version 3.50 Release number 0 Release date 17/05/	2016	t14:18		Authorisation r download Unknown ase number Unknown Date Unknown		
Path to data file : C:\mSupply350\Database\mSup	ply.4DD		Click to che	ck online 🛛 🗐		
Path to log file : Log file not used						
Path to structure file : C:\mSupply350\mSupply.exe						
Records						
0 records in abbreviation 3 records in account 0 records in Admitted_from	^	Sustainable Solutions retains the rights to this software. Commercial use or modification of this software only allowed with authorization of Sustainable Solutions (NZ) Ltd. email: info&msupply.org.nz © Copyright Sustainable Solutions (NZ) Ltd.				
0 records in asset						
0 records in asset_condition						
0 records in asset_location 0 records in asset_status						
0 records in asset_type						
0 records in backorder						
		Structure update :	160517t1423	OK		

If you have already been using mSupply® and have another data file open, but would like to open the example data file for use with this tutorial, then you can use the mSupply® menu **File > Open data file...** to open the example data file. In Windows, by default the example data folder is stored inside **c:/mSupply/database/**; navigate to the location and open the data file.

Last update: 2019/10/28 tutorial:opening_example_datafile https://docs.msupply.org.nz/tutorial:opening_example_datafile?rev=1572298096 21:28

(·) · · ↑ → · Thi Organise · New folder	is PC → Local Disk (C:) → mSupply			~ C	Search Database	811 •		م ۲
Admin (theoffice Admin (theoffice Cityside (theoffice Cityside (theoffice Curators (theoffice Desktop Documents Downloads pieannie (theoffice Pictures Pictures Videos Local Disk (Ci)	Name Logs Preferences Resources MSupply.4DD MSupply1.4DD MSupply2.4DD	Date modified 23/03/2015 9:37 a 5/03/2015 12:12 a 18/02/2015 11:05 a 23/03/2015 9:37 a 19/03/2015 11:29 a 19/03/2015 11:29 a 19/03/2015 11:39 p	File folder File folder 4DD File 4DD File	Size 4,801 K 3,009 K 3,009 K	в			
File <u>n</u> a	me			v	4D Data File (* / <u>O</u> pen		ta) Cancel	~
-	chosen a different der will be in your	location from the chosen location.	one sug	gested by	y the ins	talle	er, t	he

A password entry window is presented as mSupply $\$ opens up a data file. The message panel informs the user that the example data base is in use.

Ŀ	Log-in – 🗆 🗙
Search users	Q
1. Click on your name in the user 1 (pass= user1)	2. Enter your password
user2 user3	3. Choose store if available
	General 👻
	4. Choose login mode if available
	Store 👻
	5. Check any messages
	Warning: example data file loaded. Log in, then use File > Open data file if you want to connect to a different data file. This data file is C:\mSupply\Database\mSupply.4DD
	6. Click the OK button to proceed
	V Quit OK

The **"User 1" (pass= "user1")** entry should be highlighted, but if it is not, it should be selected.

Enter "user1" (without the quotes) at **2.Enter your password**.

The **Choose store** drop-down list will display **General**, and the **Choose login mode** ... dropdown list will display **Store** - these should not be changed. Click the **OK** button. After you have logged on, the Navigator screen appears:

Previous: 3.02. Logging in || Next: 3.04. Navigator

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