3.03. Opening the example data file

You will have two icons on your desktop - double-click the **mSupply** icon.

If you are opening mSupply for the first time, the program should automatically open the example data file.

The full path to the data file is displayed, along with other useful information by choosing **Menu** >**Help**>**About mSupply**:

About mSupply					
mSupply vers	sion		<u>o</u>		
You are using version 3.50 Release number 0	5/2016	t14:18	Authorisatio Version available for download Unkno Release number Unkno Date Unkno	wn	
Path to data file : C:\mSupply350\Database\mSu	pply.4DD		Click to check online 🛛 🗐		
Path to log file : Log file not used					
Path to structure file : C:\mSupply350\mSupply.exe					
Records					
0 records in abbreviation 3 records in account	^	Sustainable Solutions retains the rights to this software. Commercial use or modification of this software only allowed with authorization of Sustainable Solutions (NZ) Ltd.			
0 records in Admitted_from 0 records in asset		email: Info&unsupphy.org.nz ® Copyright Sustainable Solutions (NZ) Ltd.			
0 records in asset_condition					
0 records in asset_location					
0 records in asset_status					
0 records in asset_type					
0 records in backorder		Structure update :	160517t1423		
0 records in bill_of_material	~		OK		

If you have already been using mSupply and have another data file open, but would like to open the example data file for training, then you can use the mSupply menu **File > Open data file...** to open the example data file. In Windows, by default the example data folder is stored inside **c:/mSupply/database/**; navigate to the location and open the data file.

Last update: 2020/08/27 tutorial:opening_example_datafile https://docs.msupply.org.nz/tutorial:opening_example_datafile?rev=1598505802

Organise New folder	Name	Date modified Type	Size	8== • 🔟
This PC Admin (theoffice admin@cityside. Cityside (theoffic cityside (theoffic) Curators (theoffic) Desktop Documents Documents Downloads Peannie (theoffic) Music Pictures	Logs Preferences Resources mSupply.4DD mSupply1.4DD mSupply2.4DD	23/03/2015 9:37 a File fol 5/03/2015 12:12 a File fol 18/02/2015 11:05 a File fol 23/03/2015 9:37 a 4DD Fil 19/03/2015 11:29 a 4DD Fil	der der e 4,801 Ki e 3,009 Ki	В
Videos	me		v	4D Data File (*.4dd;*.data)
				Qpen Cancel

A login window is presented as mSupply opens the data file.

فا	Log-in – 🗆
Search users	٩
1. Click on your name in the lis user 1 (pass= user1) user2	2. Enter your password
user3	3. Choose store if available General
	4. Choose login mode if available Store 5. Check any mercager
	5. Check any messages Warning: example data file loaded. Log in, then use File > Open data file if you want t connect to a different data file. This data fil is C:\mSupply\Database\mSupply.4DD
	6. Click the OK button to proceed

The **user 1 (pass= "user1")** entry should be highlighted, but if it is not, select this name.

Type user1 at 2. Enter your password.

The **Choose store if available** drop-down list will display **General**. The **Choose login mode if available** drop-down list will display **Store**. These should not be changed.

The message panel states that the example database will be used.

Click the *OK* button and the mSupply navigator screen appears.

Previous: 3.02. Logging in || Next: 3.04. Navigator

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Last update: 2020/08/27 05:23