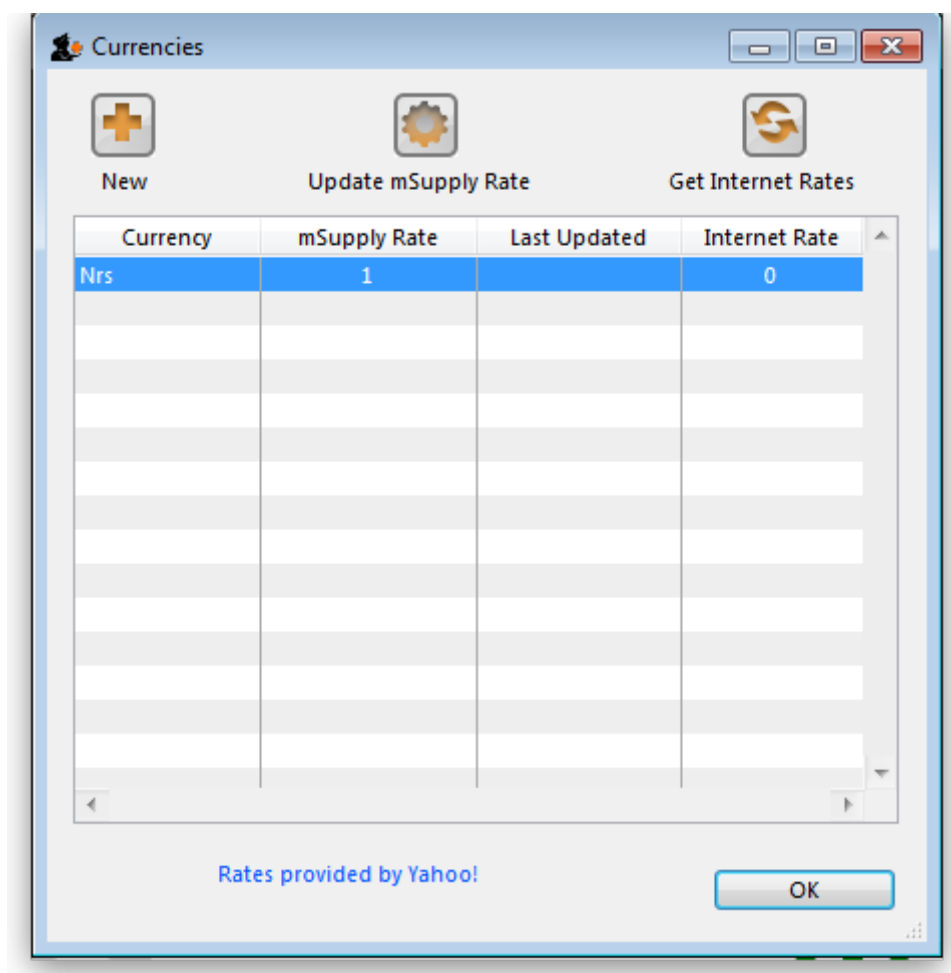
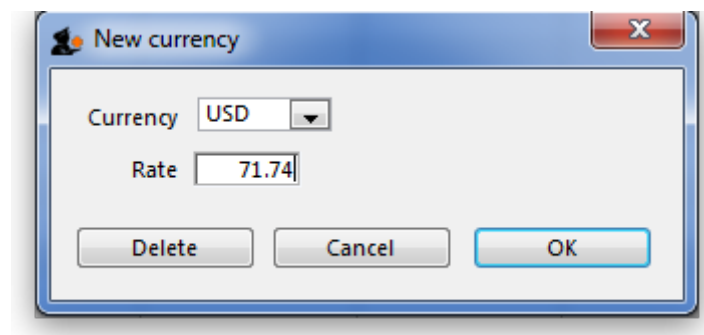


## 3.10. Entering quotations

mSupply allows you to keep a record of prices that suppliers have quoted to you. Let's assume that you have just received 2 quotations for Amoxycillin 250mg capsules; one of the companies has used US dollars for their quotation, and the other has used British pounds, so before entering the details of the quotations, it is necessary that both of these currencies are recognised. To achieve this, choose the menu item **Special > Currencies**, and this window appears:



Click on the New button, and a window appears which allows you to enter another currency:



Enter "USD" in the Currency field; in the Rate field you should enter the number of units of the default currency - in this case Nepali Rupees - equivalent to 1 US dollar; at the time of compiling this tutorial, the rate was 71.74 N.Rs. to US \$1, so "71.74" is entered in the **Rate** field. Click on the **OK** button, and



&lt;/HTML&gt;

<b>Supplier</b>	<b>Gold Medical Supplies</b>
Currency	Sterling [GBP]
Price	20.00
Pack size	1000

&lt;HTML&gt;

&lt;/HTML&gt;

Click **OK** when you are done.

Now we can see the list of quotes, which should look like this:

Item details...

General Misc Usage Stock Ledger **Quotes** Backorders Notes Reconcile Bill of materials Purchase Orders Order options Dispensing Drug registration Reporting Log Requisitions Stores

Item name: Amoxicillin 250mg tab/cap Store: General

Item code: amo250t

New quote Delete quote Show: All

Date	Supplier	Cur...	Rate	Price	Pack s...	Freight	Strip	Cost	Adj Cost	Preferred	Valid until	Manufact..
3/06/16	Arbuckle distribution	USD	108.4080	11.21	1000	1.00	<input type="checkbox"/>	1,215.25	121.5253	<input checked="" type="checkbox"/>		
3/06/16	Bronze Age supplies	NPR	1.0000	2,000.00	1000	1.00	<input type="checkbox"/>	2,000.00	200.0000	<input type="checkbox"/>		
21/09/16	Drug Price Indicator	USD	108.4080	3.00	100	1.00	<input type="checkbox"/>	325.22	325.2240	<input type="checkbox"/>		
29/12/16	Arbuckle distribution	NPR	1.0000	3.50	100	1.00	<input type="checkbox"/>	3.50	3.5000	<input type="checkbox"/>		

Delete OK & Previous OK & Next Cancel **OK**

Notice how the adjusted price takes into account differences in pack size and currency, so you can easily compare suppliers.

Thanks for working through the tutorial. We hope you learnt something useful, and now feel confident to start using mSupply!

Previous: **[3.09. Entering outgoing goods \(customer invoices\)](#)** | | Next: **[3.11. Working with lists](#)**

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